

CHILDREN AND EDUCATION SCRUTINY COMMITTEE

MONDAY 29 JANUARY 2018

7.00 PM

Bourges/Viersen Room - Town Hall

AGENDA

Page No

1. Apologies for Absence

2. Declarations of Interest and Whipping Declarations

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification" that has been disclosed to the Solicitor to the Council.

Members must also declare if they are subject to their party group whip in relation to any items under consideration.

3. Minutes of Children and Education Scrutiny Committee Meeting Held on 9 November 2017 **3 - 10**

4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of the relevant Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.

5. Outcomes For Children Aged 5, 7 And 11 Years In 2017 **11 - 22**

6. Education Review - Update Report **23 - 32**

7. "Success For All" Partnership - Update Report **33 - 38**

8. School Readiness Project **39 - 54**



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9. Monitoring Scrutiny Recommendations	55 - 62
10. Forward Plan of Executive Decisions	63 - 116
11. Work Programme 2017/2018	117 - 126
12. Date of Next Meeting	
<ul style="list-style-type: none"> • 20 February 2018 - Joint Scrutiny of the Budget Meeting • 1 March 2018 – Children and Education Scrutiny Committee 	

Emergency Evacuation Procedure – Outside Normal Office Hours

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Committee Members:

Councillors: J Goodwin (Chairman), S Barkham, R Bisby, G Casey, A Dowson, A Iqbal, J Johnson, M Mahabadi, D Over (Vice Chairman), B Rush and B Saltmarsh

Substitutes: Councillors: A Ellis, C Harper and N Sandford

Co-opted Members

Note: The following **Education Co-opted members** are Members of the Scrutiny Committee and vote when education matters are discussed.

Liz Youngman, Peterborough Diocesan Board of Education

Flavio Vettese, (Deputy Director of Schools), Roman Catholic Church, Diocese of East Anglia
Vacancy, Parent Governor Representative

Vacancy, Parent Governor Representative

Julie O'Connor, Roman Catholic Diocese of East Anglia (sub for Flavio Vettese)

Miranda Robinson, Peterborough Diocesan Board of Education (sub for Liz Youngman)

Non Statutory Co-optees

Alistair Kingsley, Independent Co-opted Member (Non-voting)

Rizwan Rehmatullah, Independent Co-opted Member (Non-voting)

Parish Councillor Susie Lucas, Independent Co-opted Member (Non-voting)

Parish Councillor Margaret Palmer, Substitute Independent Co-opted Member (Non-voting)

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – paulina.ford@peterborough.gov.uk

**MINUTES OF THE CHILDREN AND EDUCATION SCRUTINY COMMITTEE MEETING
HELD AT 7PM ON
9 NOVEMBER 2017
BOURGES/VIERSEN ROOM, TOWN HALL, PETERBOROUGH**

Committee Members Present: Councillors J Goodwin (Chairman), D Over (Vice Chairman), R Bisby, G Casey, A Dowson, A Ellis, B Rush, N Sandford, B Saltmarsh
Liz Youngman, Education Co-opted Member
Susie Lucas, Co-opted Member

Officers Present: Wendi Ogle-Welbourn Executive Director, People and Communities
Terry Reynolds Service Director, Education
Lou Williams Service Director for Children's Services and Safeguarding
Belinda Evans Customer Services Manager
Sheelagh Sullivan Head of SEN and Inclusion Services
Paulina Ford Senior Democratic Services Officer

Also Present: Councillor Smith Cabinet Member for Children's Services
Dr. Russell Wate, QPM Chair of the Cambridge & Peterborough Adult & Children's Safeguarding Boards
Kobie Botha Principal Education Psychologist
Councillor L. Ayres Cabinet Member for Education Skills and University

25. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Johnson, Councillor Mahabadi and Councillor Barkham. Councillor Sandford attended as a substitute for Councillor Barkham and Councillor Ellis attended as a substitute for Councillor Mahabadi. Independent Co-opted Members Alistair Kingsley and Rizwan Rehmatullah and Education Co-opted Member Flavio Vettese also submitted their apologies.

26. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS

There were no declarations of Interest or whipping declarations.

27. MINUTES OF THE CHILDREN AND EDUCATION SCRUTINY COMMITTEE HELD ON 7 SEPTEMBER 2017

The minutes of the meeting held on 7 September 2017 were approved subject to the addition of Councillor Sam Smith's name to the list of attendees.

28. CALL IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISIONS

There were no requests for call-in to consider.

29. ANNUAL REPORT OF THE PETERBOROUGH SAFEGUARDING CHILDREN BOARD 2016-2017

The Chairman of the Cambridge and Peterborough Adult and Children's Safeguarding Boards introduced the report which was brought before the Committee to ensure that Members were made fully aware of the work and progress of the Peterborough Safeguarding Children Board. The report covered the period from April 2016 – March 2017 and was published in July 2017.

The Committee debated the report and in summary, key points raised and responses to questions included:

- Members sought clarification as to whether it had been noticed if some parents had fabricated a child's illness to get them statemented and if this had been seen as a safeguarding issue. Members were advised that this had not been identified as a safeguarding issue.
- The key work of the Board was to prevent future and current children coming to harm.
- School nurses worked very closely with the Board and would report any safeguarding issues to the Board.
- There was a statutory membership for the Board which included the Director of Children's Services and the Councils Lead Member for Children Services. Full details of the membership and names of individuals could be found on the Safeguarding Boards website.
- The Quality Effectiveness Group would be able to provide a breakdown of the statistics by ward and would therefore be able to show statistics in the rural areas.
- The Safeguarding Board welcomed engagement with Parish Councils regarding any safeguarding issues.
- The Peterborough Safeguarding Board held its meetings in private due to personal data being discussed on individual cases that could not be shared with the public. The minutes of the meetings were provided on the website in a sanitised version.
- Members were concerned that the report had indicated that child poverty had increased. The Committee were informed that the figures within the report were three years old and that child poverty had stabilised. The element with regard to children in poverty tackled by the Board was mainly concerned with neglect and this was one of the priorities for the Board. The Executive Director, People and Communities advised Members that child poverty was picked up by the Communities Board and there was an action plan in place to try and reduce the number of children in poverty.
- The Safeguarding Board met with children and young people directly on a regular basis to obtain feedback.
- The Board had recently undertaken a survey via survey monkey to examine the issues of e safety, sexting and on line bullying. A low number of young people admitted to sharing intimate or inappropriate images and young people needed to be made aware of the possible dangers to themselves when sending these images.
- There were very few secure facilities for young female people in the country, Clare Lodge was a secure facility which provided a safe environment from such things as sexual exploitation. It was an expensive facility to run and therefore all accommodation had to be filled.
- The national Troubled Families Programme known locally as the Connecting Families had made good progress and the unsatisfactory school attendance had surpassed worklessness, this did not however mean that unsatisfactory school attendance had gone up but that more people were being found work.
- The Safeguarding Board held an annual conference the theme of which was different every year. The conference outcomes were monitored quarterly to check that the training given

had been useful.

AGREED ACTIONS

The Children and Education Scrutiny Committee **RESOLVED** to note the report and requested that the Chairman of the Cambridge and Peterborough Adult and Children's Safeguarding Boards provide the following information in future reports:

- A breakdown of the performance statistics by ward and in particular rural wards.

30. SERVICE DIRECTOR AND PORTFOLIO OVERVIEW REPORT: CHILDREN AND SAFEGUARDING

The Service Director for Children and Safeguarding accompanied by the Cabinet Member for Children's Services introduced the report which provided a summary of key performance information in respect of Children's Social Care Services. The performance measures provided an indication of the effectiveness of services at safeguarding the children and young people of Peterborough who were most vulnerable.

The Committee debated the report and in summary, key points raised and responses to questions included:

- MASH was a Multi-Agency Safeguarding Hub which was a multi-disciplinary team made up of various agencies (police, health, probation etc.) who supported and shared information with regard to a small number of children who may be at risk of significant harm. There had always been a MASH in Peterborough. Most of the partners supporting MASH worked across all of Cambridgeshire. The co-location of the Peterborough MASH staff to Cambridgeshire was about sharing resources in a more effective way. The Assistant Director for Children's Social Care in Peterborough would be leading the team all of whom were Peterborough staff. Members sought assurance that Peterborough would not be subsidising Cambridgeshire's services by the staff moving to a Cambridge location. Members were informed that there had been very clear guidelines put in place to ensure that Peterborough were not subsidising Cambridgeshire.
- TACT were a partner organisation who were responsible for the placement of children. The contract identified where numbers were higher than 365 and in these instances it would be unreasonable to expect TACT to cover all additional associated costs. The overall placement budget was approximately £12M, at the end of September it looked as though there would be approximately a £500K pressure. The current number of placements was 357.
- Members referred to the charts on pages 61, 63 and 66 of the report which referred to single assessment timescales (within 45 working days), this related to the number of assessments which were completed within 45 working days, number of children with a child protection plan per 10,000 and number of children in care per 10,000.
- There were no new referrals that were out of the timeframe for assessment.
- The number of children with a child protection plan was very small (262 at the end of September) and the expected number would be approximately 255.
- The number of children in care had gone up over the current financial year and was currently at 357, compared to similar authorities this was still a low number.
- The Council had been successful in obtaining £2.8M from government to set up a programme called Family Safeguarding which would bring adult mental health workers, substance misuse workers and domestic abuse workers into children's services teams. The impact of these teams working together had been proven to greatly reduce the number of children on child protection plans.
- The fostering for adoption scheme had been very successful. There had been a national focus on adoption and this was becoming more favourable.

- Members sought clarification on how the rates of children going to the dentist could be improved and suggested a buddy system where a child who did not mind going to the dentist could buddy a child who did not like going to the dentist. Members were informed that children in care and getting them to dental check-ups had been a constant challenge and noted the suggestion which would be passed on to the Head of Service.
- There was no legal reason to discriminate against applicants for adoption and fostering with regard to same sex couples. Everyone was welcome to register to adopt and there were some very successful same sex couples already adopting in the area.

AGREED ACTIONS

1. The Children and Education Scrutiny Committee considered the report and **RESOLVED** to agree to note the contents of the report including those areas where progress across Children's Services in Peterborough had been maintained and the few remaining areas where further work was required.
2. The Committee also requested that the Service Director for Children and Safeguarding look into the suggestion of a buddy system where a child who did not mind going to the dentist could buddy a child who did not like going to the dentist.

31. PETERBOROUGH READING STRATEGY 2017 - 2020

The Service Director, Education accompanied by the Cabinet Member for Education Skills and University introduced the report which provided the Committee with an update on the joint development of the Reading Strategy by Vivacity, the National Literacy Trust and Peterborough City Council. Members were informed that the points raised at the meeting in September with regard to the development of the Reading Strategy had been considered by the working group drafting the strategy and a number of these points had been taken on board.

The Committee debated the report and in summary, key points raised and responses to questions included:

- Members questioned whether the population of Peterborough were interested in improving their reading skills. Members were informed that there was an aspiration in Peterborough to develop more high skilled demanding jobs rather than just a pick and pack economy. The University would transfer the skill base in Peterborough and provide a higher skilled work force which would then attract the high skilled jobs. Literacy was core to higher status jobs. The Reading Strategy was about making the connection with what young children did at school to the enjoyable things in life which included enjoyment, engagement and achievement. Parents of young children were also being targeted and there had been a massive interest from parents with the school readiness programme which was held during the summer.
- The Cabinet Member advised that Peterborough had done extremely well in keeping its libraries open.
- Members queried the sustainability of the strategy as it only covered two years and questioned what would happen after the two years. Members were informed that the strategy had been carefully drafted to ensure that it was not just about a pot of money for a few years but was about bringing together a number of initiatives already in place in an ordered way. This would provide a bigger picture and foster the habit of reading for pleasure. Schools had already put in place initiatives around reading.
- There were 150 Local Authorities who were ranked in order of attainment and Peterborough was ranked between 145 to 150 for reading. Pitching the target of being first was not realistic so the aim was to improve on the national rate of improvement which was more realistic.
- Members referred to the Peterborough Reading Pledge and sought clarification as to which organisations it was aimed at. Members were informed that the Pledge would be used to

engage with commercial, private and public sector organisations. All organisations would be welcome to sign up to the Pledge.

- Members suggested that it be made clear on the Pledge that all and any organisations could sign up to the Pledge.
- There was a variety of ways that officers within Education supported schools with reading. Members suggested publishing how many officers were involved in supporting reading. It was also suggested that older people in care homes could also become reading buddies.
- Members commended officers on the strategy and said it should be actively promoted through events and publicity.
- Concern was raised regarding the restricted opening times of libraries and Members were informed that one of the key metrics of the Reading Strategy was the increased use of libraries. The library service would be introducing a Book Bus which would tour rural Peterborough to encourage library use.
- There was no additional funding for the implementation of the strategy but there was access to existing operating budgets.
- Councillor Sandford, seconded by Councillor Ellis recommended that Cabinet use existing communications resources within the council services to actively promote the Reading Strategy. The Committee unanimously agreed to this recommendation. The Service Director, Education advised that he would take the recommendation to the working group and consider some kind of launch event in January.

AGREED ACTIONS

The Children and Education Scrutiny Committee **RESOLVED** to note the contents of the report and requested the following:

1. That regular impact monitoring reports on the progress of the Reading Strategy be presented to the Committee on a quarterly basis.
2. That it is made clear within the Pledge that all and any organisations could sign up to the Pledge.

RECOMMENDATION

The Children and Education Scrutiny Committee **RECOMMENDED** that Cabinet use existing communications resources within the council services to actively promote the Reading Strategy.

32. SEND REFORMS AND PROVISION FOR CHILDREN WITH SPECIAL EDUCATIONAL AND ADDITIONAL NEEDS

The Head of Special Educational Needs and Inclusion Services accompanied by the Principal Education Psychologist introduced the report which evaluated the progress made towards implementing the reforms that had been set out in the 2014 revised Code of Practice. The new Code set out revised ways of assessing and providing for the special education needs of children aged 0-25 and encouraged a graduated approach to the identification of SEND as part of a holistic and, multi-agency approach. Members were referred to Appendix 5, Analysis of available information and evidence against issues raised in SEND inspections where a statement of action was required. The officer provided context behind each key area listed.

The Committee debated the report and in summary, key points raised and responses to questions included:

- Members sought clarification as to how much training teachers received on autism to enable them to recognise if a child had autism and where on the autism spectrum they were. Members were informed that there was an advisory service for children with social communication disorders including children with autistic spectrum disorders who provided a lot of training. Schools were being encouraged through the SENCO network to contact

the Autism Education Trust (AET) to take up the training that they offered for all teachers, it also offered information on good practice.

- The opening of St Georges School was due to numbers until the new school was built.
- Academies had exactly the same responsibility as other schools with regard to special educational needs and were treated exactly the same.
- Peterborough children with SEND did not perform well against statistical neighbours with a similar cohort and this could be improved.

AGREED ACTIONS

The Children and Education Scrutiny Committee **RESOLVED** to note the contents of the report detailing the evaluation of progress towards implementation of SEND reforms.

33. MONITORING SCRUTINY RECOMMENDATIONS

The Senior Democratic Services Officer introduced the report which provided the Committee with a record of recommendations made at the previous meeting and the outcome of those recommendations to consider if further monitoring was required.

AGREED ACTIONS

The Children and Education Scrutiny Committee **RESOLVED** to consider the response from Cabinet Members and Officers to the recommendations made at the previous meeting, as attached in Appendix 1 of the report and agreed that further monitoring of the Education Review was required and that a further report would be provided to the Committee in due course.

34. FORWARD PLAN OF EXECUTIVE DECISIONS

The Committee received the latest version of the Council's Forward Plan of Executive Decisions, containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the following four months. Members were invited to comment on the Forward Plan and where appropriate, identify any relevant areas for inclusion in the Committee's work programme.

AGREED ACTIONS

The Committee noted the Forward Plan of Executive Decisions and requested further information on the following decisions:

Clarification was sought as to when the consultation with Ward Councillors would begin with regard to the following decisions:

- Construction of new school building – Heltwate School – KEY/24JULY17/08
- Academy Conversion (Jack Hunt Group) of Jack Hunt School – KEY/07AUG17/02
- Academy Conversion (Jack Hunt Group) of Middleton Primary School – KEY/07AUG17/03
- Academy Conversion (Jack Hunt Group) of Longthorpe Primary School – KEY/07AUG17/04
- Academy Conversion (Jack Hunt Group) of Thorpe Primary School – KEY/07AUG17/05
- Academy Conversion (Jack Hunt Group) of Ravensthorpe Primary School – KEY/07AUG17/06

It was noted that some decisions were assigned to the incorrect ward. The Senior Democratic Services Officer noted the issue and would advise the relevant Democratic Services officer to change them to the correct ward.

35. WORK PROGRAMME 2017/2018

Members considered the Committee's Work Programme for 2016/17 and discussed possible items for inclusion.

ACTION AGREED

The Children and Education Scrutiny Committee **RESOLVED** to note the work programme for 2017/2018.

Councillor Casey requested that consideration be given to a report on provision of Arts and Music in schools.

36. DATE OF NEXT MEETING

- Wednesday, 29 November 2017 – Joint Scrutiny of the Budget
- Thursday, 29 January 2018 – Children and Education Scrutiny Committee

The meeting began at 7.00pm and finished at 9.12pm.

CHAIRMAN

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CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No. 5
29 JANUARY 2018	PUBLIC REPORT

Report of:	Wendi Ogle-Welbourn - Executive Director, People and Communities	
Cabinet Member(s) responsible:	Cllr Lynne Ayres - Lead Cabinet Member - Education	
Contact Officer(s):	Gary Perkins - Assistant Director (Education)	07920 160285

OUTCOMES FOR CHILDREN AGED 5, 7 and 11 YEARS IN 2017

R E C O M M E N D A T I O N S	
FROM: Gary Perkins, Assistant Director (Education)	Deadline date: 29th January 2018
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Note the contents of the report and 2. Support Elected Members and Officers in their work to support and challenge schools to improve standards of attainment and rates of progress for children in Peterborough Infant, Junior and Primary schools. 	

1. ORIGIN OF REPORT

1.1 This report is offered by the Assistant Director (Education) at the request of the Committee.

2. PURPOSE AND REASON FOR REPORT

2.1 This report is offered to Committee Members to update them on standards of attainment and rates of progress made by children in Peterborough Infant, Junior and Primary schools in the 2017 Early Years and National Curriculum assessments 2017.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council :

Education, including

- a) University and Higher Education;
- b) Youth Service;
- c) Careers; and
- d) Special Needs and Inclusion.

2.4 This report links to the Corporate Priority: Improve educational attainment and skills

2.5 This report links to the Children in Care Pledge: Support children in care to have a good education

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

4.1 The Department for Education have now released provisional 2017 outcomes for children aged 5 and 7 years and final outcomes for children aged 11 years.

As a benchmark, children are expected to achieve:

1. A Good Level of Development (GLD) by the end of their Reception Year, assessed using the Early Years Foundation Stage Profile (EYFSP). This means that they have reached the expected standard in all of the prime subject areas of the curriculum;
2. The expected standard in the Phonics Screening Check (PSC) by the end of Year 2 (age 7 years);
3. The Expected Standard or above (EXS+) in reading, writing and mathematics at the end of Year 2 (age 7 years);
4. The Expected Standard or above (EXS+) in reading, writing, mathematics and all of these subjects combined by the end of Year 6 (age 11 years);
5. The Expected Standard or above (EXS+) in Grammar, Punctuation and Spelling (GPS) by the end of Year 6 (age 11 years).
6. Outcomes are compared to the national average (National) and also compared to Statistical Neighbour LAs (Stat Nbrs) and Local Comparator LAs (Local Comps). The most important comparison is with the national average. The National Ranking is out of 152 local authorities. The Statistical Neighbour ranking is out of 11 local authorities and the Local Comparator ranking is out of 6 local authorities.

The gap between performance in Peterborough (Pb) and our comparators is shown as “Gap” for ease of reference.

Our statistical neighbour LAs are:

- Bolton
- Derby
- Medway
- Plymouth
- Portsmouth
- Rotherham
- Sheffield
- Southampton
- Telford and Wrekin
- Walsall

Our local comparator LAs are:

- Bedford
- Derby
- Leicester
- Luton
- Nottingham

Outcomes data for groups are not yet available and can be reported if requested during the latter part of the spring term 2018.

4.2 Outcomes 2017: EYFSP:

Please see Appendix 1

- 4.3
1. Although outcomes as expressed by the proportion of pupils achieving GLD at the end of YR have remained stable, the gap to the national average achievement has widened by 2%;
 2. Aspects of the curriculum which have lower outcomes, and therefore an impact upon GLD achievement, are reading, writing, communication and number;
 3. These outcomes reflect the information received from schools at the beginning of the school year through the School Readiness questionnaire, regarding the proportion of children who were not yet ready to commence their learning effectively;
 4. They emphasise the importance of the School Readiness Project and the reasons for it being established and given such priority;

4.4 Outcomes 2017: Phonics Screening Check by the end of Y2:

Please see Appendix 1

- 4.5
1. These outcomes reflect a continuing improvement in the proportion of children reaching the expected standard in the PSC;
 2. Over the last 3 years in particular, the proportion of children achieving the standard has increased by 6%, and is now 2% below the national average, the gap having halved over 3 years;
 3. Outcomes when compared to Statistical Neighbours have shown an improvement, with a narrowing of the gap from 3% to 1%;
 4. Nevertheless, these outcomes remain too low and the work in targeted schools, and using nationally accredited programmes offered to all schools, continues. We expect to see continuing impact and improvement.

4.6 Outcomes 2017: End of Key Stage 1 (Year 2 - age 7 years)

Please see Appendix 2

- 4.7
1. Outcomes in all subjects have improved by 2% from 2016. This matched the national improvement in reading and maths, but was 1% below the national improvement in writing;
 2. The gap to the national outcome has remained stable in reading and maths, but grown by 1% in writing;
 3. The national ranking has declined in all subjects;
 4. The gap to the average of both Statistical Neighbours and Local Comparators has grown and rankings have either remained stable or declined;

4.8 Outcomes 2017: End of Key Stage 2 (Year 6 - age 11 years)

Please see Appendix 3

- 4.9
1. There has been a good improvement to outcomes in reading and mathematics, with the rate of improvement being greater than that seen nationally, and the gap to the national average closing by 2% in each subject;
 2. The improvement to combined subject outcomes was 1% greater than the improvement seen nationally and the gap to the national average has narrowed by 1%;
 3. The gap to the average of Statistical Neighbours has narrowed by 3% in reading and mathematics and 2% for combined subjects;
 4. Outcomes in writing have declined by 4% and the gap to national average has widened to 7% and to Statistical Neighbour average by 5%.

5. Outcomes in GPS have improved by 5%, matching the national improvement;
6. Rankings in each subject, and the subjects combined, are either bottom, or next to bottom.
7. Rates of progress have shown a slight improvement in reading, producing a slight improvement in the ranking position;
8. Rates of progress have declined in both writing and mathematics, with a consequent decline in the ranking position for each subject;
9. Groups data is not yet available and so analysis at this level of detail is not yet possible.

4.10

1. The role of the Local Authority in school improvement is now much more limited, as has been explained to and rehearsed with the Committee in the past;
2. The School Standards and Effectiveness Team now only have the capacity to deliver only the minimum statutory role in relation to school improvement;
3. Nevertheless, much activity has taken place during the last year in response to the poor outcomes in 2016;
4. 7 schools were issued with Formal Warning Notices and were offered support. In these schools Reading/Writing/Maths combined outcome improved by 5%pts or more in 5/7 schools, of these 3 improved by more than 10%pts and 2 improved by more than 20%pts; the gap to NA widened in 2/7 schools – both schools did not engage with the LA and one became an academy; the reading outcome improved by 5%pts or more in 5/7 schools, of these 4 improved by more than 10%pts and 1 improved by 40%pts; the gap to NA narrowed in 5/7 schools; the maths outcome improved by 5%pts or more in 5/7 schools, of these 3 improved by more than 10%pts and 1 improved by 38%pts; the gap to NA narrowed in 5/7 schools. Reading progress outcomes improved in 5/7 of these schools and maths outcomes improved in 4/7.
5. 10 schools received a Letter of Concern and were offered support. In these schools, Reading/Writing/Maths combined outcome improved by 5%pts or more in 6/10 schools, of these 4 improved by more than 10%pts and 3 improved by more than 20%pts; the gap to NA widened in 3/10 schools – of which 1 school commissioned support from outside the LA and 1 was a small cohort; the reading outcome improved in 6/10 schools, of these 5 improved by more than 10%pts and 2 improved by 20%pts or more; the gap to NA narrowed in 5/10 schools; the maths outcome improved by 5%pts or more in 5/10 schools, of these 4 improved by more than 10%pts and 2 improved by more than 20%pts; the gap to NA narrowed in 5/10 schools. Reading progress outcomes improved in 6/10 of these schools and maths outcomes improved in 4/10. 1 school, which saw the greatest improvement in reading attainment outcomes within this group, adopted the Power Teaching and Learning approach (arising from Sunderland school which shared their practice at an LA event on 24th June 2016).
6. Improving Literacy Programmes:
 - a) *Year 1 Phonics (11 schools)*: 6/11 improved outcomes by 7%pts or more and narrowed the gap to NA (2 are now broadly in-line within NA); of these 4/11 improved by 10%pts or more; 4/11 declined by 5%pts or more; of these one was an academy; 2 converted to become sponsored academies and did not engage with the programme from Jan 2017.
 - b) *End of KS1 phonics (11 schools)* - 8/11 improved outcomes; of these 4/11 improved by 5%pts or more and narrowed the gap to NA; 4/11 are now slightly above NA; 2/11 are within 3%pts of NA; 3/11 declined further - of these 1 was an academy; 2 of these became sponsored academies and did not engage with the programme from Jan 17.
 - c) *Improving Reading Programme (15 schools)* - 12/15 schools improved outcomes by more than 10ppts (9/15 improved by more than 15ppts, 5/15 improved by 20%pts or more, 4 improved by 30%pts or more and 1 improved by 43ppts); The average gain was 16ppts and 2/15 are now slightly above NA; Reading for Inference training was introduced in 11 schools; Project X CODE training was continued in 9 schools and 3 further TAs trained; Better Reading Partners were continued in 8 schools, introduced in 1 school and a further 14 TAs trained to deliver it; 1 school adopted

Power Teaching and Learning (from Sunderland school).

7. It is worth noting here that analysis of 2017 outcomes shows that 16% of pupils achieved the EXS+ in 2 of the 3 subjects, an improvement from 20% in 2016;
8. The proportion of these pupils who achieved EXS+ in writing and mathematics but not reading continues to be the highest group at 8%, although this is an improvement from 11% in 2016;
9. Schools with the highest proportion of such pupils in 2016 either received a FWN or LoC and all of such schools which are maintained by the LA have shown an improvement in 2017.

4.11 Actions taken to date in 2017 include:

1. We have worked in partnership with Vivacity, City College and the National Literacy Trust to develop a "Vision for Reading" in Peterborough, launched 29th January 2018, which will culminate in a city-wide Year of Reading from September 2019 to August 2020;
2. An Education Conference has been held with actions following (see separate report);
3. A shared Strategic Service Director (Education) has been appointed to work across both Peterborough and Cambs;
4. The School Standards and Effectiveness Team has been restructured;
5. There is a closer working relationship developing with the Primary School Lead Headteachers;
6. The Lead Headteachers have organised and led a well-attended conference for all primary schools, focusing on improving combined attainment at the end of Y6, supported by Senior Advisers;
7. The School Readiness project has gained further momentum and is having positive impact (see separate report);
8. Increasing numbers of schools are being supported to achieve academy status;
9. There are stronger links between the LA and our Teaching Schools, leading to more focused provision of CPD for school staff, and increasing numbers of specialist leaders in schools; More bids are being made to access national grant funding;
10. We continue to provide good support and act as significant partners to Teach East, in our mutual desire to see greater numbers of high quality teachers trained in Peterborough and working in Peterborough; We also provide support to these new teachers through acting as the Appropriate Authority for them during the NQT year, where schools opt for us to act in this way;
11. We have issued 2 Formal Warning Notices and 12 Letters of Concern. We shall be conducting formal review/monitoring visits to many of these schools in early 2018;
12. We have also issued 11 letters to schools which have done well or have shown a significant improvement. We must not forget that, despite the low overall attainment and national rankings, there are many schools in Peterborough who are doing very well;
13. We have continued to support schools through OfSTED inspection where requested, and the proportion of schools judged Good or better by OfSTED continues to be almost 9 out of every ten. One school issued with a Letter of Concern this term was inspected in November and continues to be judged a good school. One further school was also inspected recently and is expected to remain as good when the report is published.
14. For 2017/18 24 schools (12 LA maintained and 12 academies) have been offered an Improving Leadership of Literacy package of support of these 11 (7 LA maintained schools and 4 academies) are engaging with this support.
15. For 2017/18 26 schools have been offered an Improving EYFS Literacy package of support of these 14 are engaging with this support.
16. We continue to hold meetings on a regular basis with the RSC and her officers, discussing both maintained and academy schools which are causing concern.

5. CONSULTATION

- 5.1 All Infant, Junior and Primary schools are aware of the outcomes for 2017 and commentary has been released for the media. Relevant Officers are aware of the outcomes for 2017 as is the

Lead Cabinet Member for Education.

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 For Committee Members to have a greater understanding of the actions being taken to address the outcomes issues in Peterborough primary schools, and to support Officers in the actions that they take.

For Committee Members to gain further understanding of the role and function of the Local Authority in relation to School Improvement.

7. REASON FOR THE RECOMMENDATION

7.1 To raise awareness amongst Committee Members and ask for their support for future actions to be taken as appropriate.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 *None*

9. IMPLICATIONS

Financial Implications

9.1 None

Legal Implications

9.2 None

Equalities Implications

9.3 None

Rural Implications

9.4 None

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 Statistical First Release data from the Department for Education.

11. APPENDICES

11.1 171220 - Appendix 1 - EYFS and Phonics Outcomes 2017
171220 - Appendix 2 - KS1 Outcomes 2017
171220 - Appendix 3 - KS2 Outcomes 2017

Peterborough City Council**School Standards and Effectiveness Team**
Outcomes 2017 - Primary Schools**1. Children Aged 5 Years - EYFS**% of Children achieving GLD:

Attainment	2016	2017
All Pupils	GLD	GLD
Peterborough Avge	63	63
National Avge	69	71
Gap	-6	-8
National Rank	144	150
Peterborough Avge	63	63
Stat Nbrs Avge	69	69
Gap	-6	-6
Stat Nbr Rank	11	11
Peterborough Avge	63	63
Local Comps Avge		
Gap	63	63
Local Comps Rank		

2. Children Aged 7 Years - Phonics Screening Check (End of Y2):% of Children reaching the Expected Standard:

	2016	2017
All Pupils	Phonics	Phonics
Peterborough Avge	88	90
National Avge	91	92
Gap	-3	-2
National Rank	150	143
Peterborough Avge	88	90
Stat Nbrs Avge	91	91
Gap	-3	-1
Stat Nbr Rank	11	9
Peterborough Avge	88	90
Local Comps Avge	89	90
Gap	-1	0
Local Comps Rank	4	2

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Peterborough City Council**School Standards and Effectiveness Team****Outcomes 2017 - Primary Schools****3. Children Aged 7 Years - Year 2**

% of Children achieving the Expected Standard or Above:

	2016				2017		
All Pupils	Reading	Writing	Maths		Reading	Writing	Maths
Peterborough Avge	68	61	69		70	63	71
National Avge	74	65	73		76	68	75
Gap	-6	-4	-4		-6	-5	-4
National Rank	141	134	134		145	142	143
Peterborough Avge	68	61	69		70	63	71
Stat Nbrs Avge	72	64	71		74	67	75
Gap	-4	-3	-2		-4	-4	-4
Stat Nbr Rank	10	10	9		10	10	11
Peterborough Avge	68	61	69		70	63	71
Local Comps Avge	69	61	69		72	65	72
Gap	-1	0	0		-2	-2	-1
Local Comps Rank	4	3	2		5	5	5

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Peterborough City Council**School Standards and Effectiveness Team**
Outcomes 2017 - Primary Schools**4. Children Aged 11 Years - Year 6**

% of Children achieving the Expected Standard or Above:

Attainment	2016				
	Reading	Writing	Maths	GPS	Combined
All Pupils					
Peterborough Avge	55	72	61	65	43
National Avge	66	74	70	73	53
Gap	-11	-2	-9	-8	-10
National Rank	152	121	150	149	151
Peterborough Avge	55	72	61	65	43
Stat Nbrs Avge	64	75	69	71	52
Gap	-9	-3	-8	-6	-9
Stat Nbr Rank	11	10	11	11	11
Peterborough Avge	55	72	61	65	43
Local Comps Avge	60	74	67	71	49
Gap	-5	-2	-6	-6	-6
Local Comps Rank	6	2	5	6	5

2017				
Reading	Writing	Maths	GPS	Combined
63	68	68	70	52
72	77	75	78	62
-9	-9	-7	-8	-10
152	151	152	152	151
63	68	68	70	52
69	76	73	75	59
-6	-8	-5	-5	-7
11	11	10	10	11
63	68	68	70	52
66	72	72	75	55
-3	-4	-4	-5	-3
6	6	5	6	6

Appendix 3

Progress	2016		
	Reading	Writing	Maths
All Pupils			
Peterborough Avge	-1.1	0.6	-0.5
National Avge	0	0	0
Gap	-1.1	0.6	-0.5
National Rank	143	51	113
Peterborough Avge	-1.1	0.6	-0.5
Stat Nbrs Avge	-0.4	0.2	-0.1
Gap	-0.7	0.4	-0.4
Stat Nbr Rank	11	3	6
Peterborough Avge	-1.1	0.6	-0.5
Local Comps Avge	-0.9	0.3	-0.1
Gap	-0.2	0.3	-0.4
Local Comps Rank	4	3	3

2017		
Reading	Writing	Maths
-1	-0.6	-0.6
0	0	0
-1	-0.6	-0.6
140	126	116
-1	-0.6	-0.6
-0.5	-0.1	-0.3
-0.5	-0.5	-0.3
8	8	8
-1	-0.6	-0.6
-1	-0.6	-0.6
4	4	5

CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No. 6
29 JANUARY 2018	PUBLIC REPORT

Report of:	Wendi Ogle-Welbourn - Executive Director, People and Communities	
Cabinet Member(s) responsible:	Cllr Lynne Ayres - Lead Cabinet Member - Education	
Contact Officer(s):	Gary Perkins - Assistant Director (Education)	07920 160285

EDUCATION REVIEW - UPDATE REPORT

R E C O M M E N D A T I O N S	
FROM: Gary Perkins, Assistant Director (Education)	Deadline date: 29th January 2018
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Note the contents of the report and 2. Support both Elected Members and Officers in their efforts to support and challenge schools to improve outcomes for children and young people in Peterborough. 	

1. ORIGIN OF REPORT

1.1 This report is offered by the Assistant Director (Education) at the request of the Committee.

2. PURPOSE AND REASON FOR REPORT

2.1 This report is offered to the Committee to inform Committee Members of the progress made on implementing the recommendations contained within the Education Review report previously presented.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council :

Education, including

- a) University and Higher Education;
- b) Youth Service;
- c) Careers; and
- d) Special Needs and Inclusion.

2.4 This report links to the Corporate Priority: Improve educational attainment and skills.

2.5 This report links to the Children in Care Pledge: Support children in care to have a good education.

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

4.1 Following the publication and release of outcomes for 11 year olds in Peterborough schools in the 2016 National Curriculum tests and teacher assessments, the Leader of the Council commissioned a report to be undertaken to review the reasons for such poor outcomes and make recommendations as to how outcomes in schools might be improved.

4.2 The report was concluded in August 2017 and was reported to the Committee in September 2017.

4.3 The recommendations contained within the report were accepted by the Committee in full and it was recommended that they be implemented. This was endorsed by the Cabinet.

4.4 The Committee requested that there be periodic updates regarding the progress being made in implementing the Review recommendations. This report seeks to provide Committee Members with the first update.

4.5 Actions taken to date are as follows (recommendations listed in chronological order):

(1) There is a need for a new Vision and Mission for the Local Authority in relation to education from Early Years to Secondary level. The Vision should support ‘an Education System that works for all children in Peterborough’

1. The work to develop a “vision and mission” for the Local Authority began with the shared conversation at the Education Conference held in September 2017. This will be continued by working groups established at the conference to examine a) the analysis and use of data; b) communication; c) recruitment and retention of staff in schools; d) Emotional health and wellbeing of children and young people. In addition, a Vulnerable Pupils working group is to be established to consider issues related to particular groups of children and young people, school readiness and pupil mobility (moves between schools). Actions from these groups can be reported to the Committee at a future date;

(2) There should be a conference called to discuss and workshops run to debate the need for the Vision and Mission and the general target for the Local Authority in relation to Education over the course of the next 5-10 years. A “hearts and minds” approach is required from all taking part.

2. Covered in 1. above;

(3) Togetherness being the theme, the togetherness of the Vision and Mission of the Education Department in Peterborough should be exactly the same as the functional requirements of the Regional Schools Commissioner and his/her Officers.

3. Covered in 1. above;

(4) A high profile media campaign should be carried out to raise public awareness of the successes of – and the challenges for – education in Peterborough.

4. Work on this has begun, and further discussions with the Communications Team are planned;

(5) Consideration should be given to having a ‘leading headteacher’ for each phase of education who would work with local authority officers and the RSC to champion the Peterborough locally maintained schools.

5. This is progressing through the Lead Headteacher group;
- (6) Consideration should be given to establishing a Strategic Board for Education, Further Education and Skills to ensure a bold educational strategy across the whole Authority.
6. Plans are being developed for this to commence in the Spring Term 2018;
- (7) The local authority continues to have a statutory responsibility for monitoring, challenge and support in relation to schools causing concern. Local authority officers should work with schools to ensure that the associated processes are clear, transparent and consistently applied.
7. Actions taken and Schools Causing Concern are being monitored, supported and challenged on a regular basis;
- (8) The local authority should provide more systematic arrangements for collecting, analysing and using data to support school improvement.
8. Improvements have already been made, data is available in greater depth and breadth and this is being used to target those in greatest need of support;
- (9) Schools demonstrate a strong commitment to the PSISN working with the Lead Headteachers and local authority officers to remodel aspects of the PSISN
9. Work is underway to progress this. Actions taken to date have involved discussions with lead headteachers and agreement in principle on a forward plan to revise and reshape the self-improving schools network;
- (10) Review the composition of the School Improvement Board, e.g. the Assistant Director of Education at Peterborough should have a permanent seat on the Board and not be a mere invitee
10. Covered in 6. above;
- (11) More teaching Schools are required and this will mean the best schools putting themselves forward to attain this standard
11. Existing Teaching Schools are working more effectively and we have applications from more schools to achieve Teaching School status;
- (12) As part of the drive to improve educational outcomes in Peterborough, the local authority should work with schools to develop a strategic approach to improving the attainment of vulnerable learners
12. Covered in 1. above;
- (13) The local authority should adopt a more strategic approach to the issue of mobility in schools, examining pupil mobility in its schools against the wider national and local context.
13. Covered in 1. above;
- (14) The Corporate Director and senior leaders need to ensure that there is a strategic approach to succession planning and capacity building within the service to ensure the sustainability of the local authority's Education functions.
14. Now that the Strategic Service Director for Education (Peterborough and Cambs) has been appointed, discussions regarding future structures will commence in the spring term 2018;

(15) Teacher recruitment is absolutely vital and obtaining this in Peterborough is not easy. Schools should be involved in the Teach East Programme, or another programme of the same ilk as training locally is obviously very effective to obtain newly qualified trained teachers

15. Covered in 1. above. In addition, Teach East continues to thrive with plans for expansion. ITT students graduating through Teach East have obtained permanent employment in Peterborough schools, having been trained in Peterborough schools. Teach East is a genuine success story.

4.6 In respect of the above, an action plan has been developed by the Executive Director (People and Communities) and Service Director (Education), with the support of the Assistant Director (Education) and approved by the Cabinet Member for Education. Please see Appendix 1.

4.7 This action plan will be monitored and evaluated at regular intervals, and updates will be provided to the Committee at regular intervals should they be requested.

5. CONSULTATION

5.1 All schools, Elected Members and relevant Officers have been consulted, and details of the Review outcomes have been published.

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 That the Committee continues to support Officers and others to continue the work which has begun, noting that this is long term and will not necessarily have immediate impact upon outcomes.

7. REASON FOR THE RECOMMENDATION

7.1 To raise awareness amongst Committee Members and ask for their support for future actions to be taken as appropriate.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 None

9. IMPLICATIONS

Financial Implications

9.1 None

Legal Implications

9.2 None

Equalities Implications

9.3 None

Rural Implications

9.4 None

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 "Peterborough City Council Education Review" by Cllr Lynne Ayres, August 2017.

11. APPENDICES

11.1 180108 Appendix 1 - Education Review Action Plan

CAMBRIDGESHIRE AND PETERBOROUGH EDUCATION ACTION PLAN
January 2018

Outcome to be Achieved	Action	Responsible Officer	Target Completion Date	Evidence of impact and outcomes	RAG / Progress
Local Authority Joint Actions					
Create a Strategic Board for Education.	<p>Executive Director and Service Director to agree membership, to reflect both Cambs and Pboro, schedule dates and draft terms of reference (align approach with RSC sub-regional arrangements).</p> <p>Focus areas to include succession planning and capacity building within Education Services to ensure sustainability and resilience of functions.</p> <p>Produce and confirm structure for Education Services and share across the education system / network</p> <p>Produce self-assessment using any available national criteria as appropriate</p>	Service Director	April 2018	<p>Greater understanding by officers, members and schools of issues, concerns, strengths</p> <p>Service resilience improved and clear structures in place</p> <p>Clarity of current quality of performance of Education Services</p>	
Create strategy for education across the county to include vision and priorities	<p>Strategic Board to set up a working group to prepare strategy.</p> <p>To include a range of representatives from across the education system (to include local authority, MATs, early years / primary / secondary school reps, young people.</p> <p>Create CEO Forum for MAT representation</p> <p>Focus on key areas of concern in the first instance including reviewing best practice elsewhere–</p>	Service Director	June 2018	<p>Working groups established, implemented and report regularly to provide updates to schools, officers and elected members</p> <p>Gaps to national average (attainment) close.</p>	

Outcome to be Achieved	Action	Responsible Officer	Target Completion Date	Evidence of impact and outcomes	RAG / Progress
	<ul style="list-style-type: none"> • KS1 Phonics • KS2 reading and Maths • Outcomes for disadvantaged/vulnerable learners 				
<p>Create communications strategy</p> <p>Run a high profile media campaign to raise public awareness of education successes and challenges</p>	<p>Strategic Board to set up small working group to include communications staff from both authorities and termly reference group to prepare strategy.</p> <p>Strategy should include regular communication from the service director eg newsletter/blog</p> <p>Meet with communications staff to create a programme of key messages to be used across social media platforms, council website, schools network and a mechanism to monitor activity / impact</p>	Service Director	May 2018	Regular media updates and an increasing number of positive messages in local media.	
Create robust and effective system to collect and analyse data that is easily accessible and interpreted across the education system	<p>Set up working group with performance / business intelligence staff from PCC and CCC together with data representatives from schools, health etc</p> <p>Main objective is to produce a fully integrated and accessible data sharing portal, that would improve the process for educational leaders and impact the quality of education and services they provide</p>	Service Director	March 2018	Improved clarity of understanding of outcomes for vulnerable groups and general localities	
Develop joint training programme with Ofsted	Meet with Tim Bristow HMI to produce training programme for 2018/19 (skilling up and self evaluation of staff)	Service Director /Assistant Director	April 2018	CPD programme agreed and in place	
Continue schedule of regular meetings with Tim Bristow HMI	Contact Tim to confirm dates and then create schedule for 2018/19 outlining key topics to be discussed	Service Director	Feb 2018	Continuing positive relationship / information sharing with OfSTED	

Outcome to be Achieved	Action	Responsible Officer	Target Completion Date	Evidence of impact and outcomes	RAG / Progress
Arrange a follow up 'Big Conversation Conference' in 2018/19	Start preparations for a conference in 2018/19 to include sourcing a venue, agreeing a date, identifying keynote speakers to include a school who has similar demographics / issues to Cambridgeshire and Peterborough. Conference content to include activity / action / impact since the previous conference	Service Director/Helen Gregg	June 2018	Conference organised and planned	
Improve recruitment and retention of teachers across the county	Request the RSC sub-regional group to make this a focus area for the group and monitor progress	Service Director	Feb 2018	Raised awareness of recruitment/retention issues; Increased involvement of Teaching Schools / Teach East Retention rates improve Recruitment improves	
Emotional health and wellbeing of children and young people in and out of education	Joint Strategic Needs Assessment (JSNA) to be commissioned	Executive Director	Jan 2018	Greater awareness of mental/emotional needs of young people and plans in place to address these needs	
Prepare service information / delivery document which outlines LA's statutory responsibility for monitoring, challenge and support in relation to schools causing concern – maintained and MAT etc	Service Director to identify a lead person to prepare document to include information on responsibilities for Education Services and include in the communications strategy / plan	Service Director	April 2018	Clarity of understanding of statutory/voluntary duties and traded services.	
Develop further the school led system across the two authorities	Service Director to identify potential schools and meet with heads to discuss opportunities / packages available (consider bid writer / facilitator role) Teaching Schools / NLE / LLE / SLES including support from external areas	Service Director	March 2018	Clarity and resilience of the school-led system, leading to improved leadership and outcomes in schools.	

Outcome to be Achieved	Action	Responsible Officer	Target Completion Date	Evidence of impact and outcomes	RAG / Progress
Remodel aspects of the PSISN/School to school support across cambs and p'boro	Set up a working group of lead headteachers and LA officers to remodel aspects of the PSISN/school to school support. (including responding to the challenges identified by John Harris and the findings in the Nullam Report)	Service Director	April 2018	As above.	
Review the composition of the School Improvement Board	Meet with Assistant Director and lead Hts to review Board purpose and discuss Board membership	Service Director	April 2018	Clarity of understanding of role and responsibilities of SIB.	
Develop a strategic approach to improving the attainment of vulnerable learners	Establish a research group involving key LA officers and school leaders to investigate and identify schools with the most vulnerable learners. Work with these schools to put appropriate interventions in place Research group to produce an assessment of local and national trends which focuses on narrowing the gap and to monitor carefully the impact of the pupil premium grant	Service Director	May 2018	Improved outcomes for vulnerable learners Closing of the gap to national average	
Examine pupil mobility in schools against the wider national and local context	Co-ordinate a survey to gather the views of all school heads / leads Conduct an analysis of available statistical and documentary information relating to the scale, pattern and dynamics of mobility in the school system Identify best practice elsewhere and engage schools / MATs in addressing the concerns	Service Director	May 2018	Clear understanding of issues causing pupil mobility Plans in place to begin to address and mitigate issues of pupil mobility	
Set up Vulnerable Children Board	Monitor performance of SEN/CWD/LAC, children with emotional and behavioural problems; address challenges Ensure appropriate actions to ensure children are school ready	Executive Director	February 2018	Improved outcomes for vulnerable groups, including SEND Closing of the gap to national average.	

Outcome to be Achieved	Action	Responsible Officer	Target Completion Date	Evidence of impact and outcomes	RAG / Progress
Monitor progress of the SEND action plan following inspection in March 2017 in Cambs and prospective inspection in Pboro	Impact / outcomes of improvements made				

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CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No. 7
29 JANUARY 2018	PUBLIC REPORT

Report of:	Wendi Ogle-Welbourn - Executive Director, People and Communities	
Cabinet Member(s) responsible:	Cllr Lynne Ayres - Lead Cabinet Member - Education	
Contact Officer(s):	Gary Perkins - Assistant Director (Education)	07920 160285

“SUCCESS for ALL” PARTNERSHIP - UPDATE REPORT

R E C O M M E N D A T I O N S	
FROM: Gary Perkins, Assistant Director (Education)	Deadline date: 29th January 2018
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> Note the contents of the report and support Officers in continuing their work with the “Success for All” organisation. 	

1. ORIGIN OF REPORT

1.1 This report is offered by the Assistant Director (Education) at the request of the Committee.

2. PURPOSE AND REASON FOR REPORT

2.1 This report is offered to update Committee Members on the impact thus far of the partnership agreement between PCC and “Success for All”.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council :

Education, including

- University and Higher Education;
- Youth Service;
- Careers; and
- Special Needs and Inclusion.

2.4 This report links to the Corporate Priority: Improve educational attainment and skills

2.5 This report links to the Children in Care Pledge: Support children in care to have a good education

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 “Success for All UK” (SfA) is an education charity, established from the US charity “Success for All”. It focuses on evidence-based improvement activities to improve teaching and raise attainment, especially in literacy.

4.2 In October 2016, “Success for All UK” relocated their head office from York to Peterborough.

4.3 In January 2017 the Executive Director, People and Communities, together with the Leader of the Council (and then Lead Cabinet member) called a meeting to discuss a strategic partnership with the organisation. This was following the release of the 2016 outcomes data for KS2, in which outcomes for reading were particularly poor.

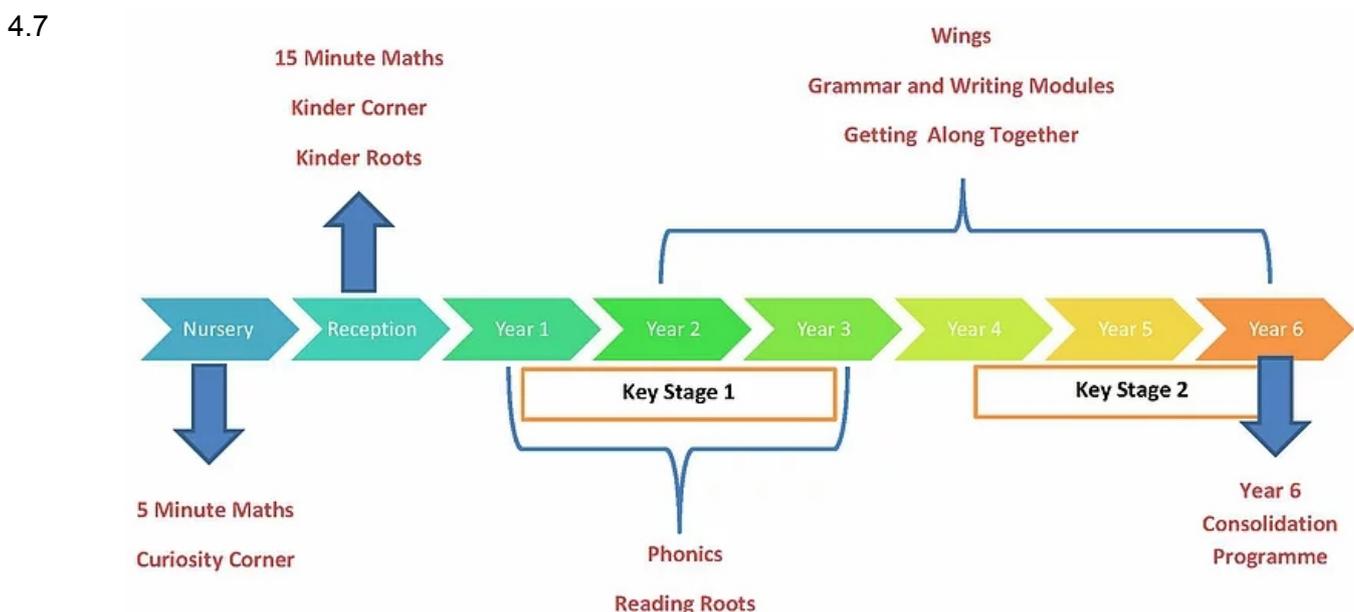
4.4 The strategic partnership was agreed, on the basis that the local authority would fund a first phase of up to 10 schools to participate in the programme, and match fund a second phase of up to 6 schools. The intention was for phase 1 to commence training in the summer of 2017, and the second phase in the autumn of 2017. The final agreement was for phase 1 schools to make a small contribution (17% of the total cost) from their own budget.

4.5 Success for All is an evidence-based school improvement strategy. They work extensively with schools to embed a consistent and dynamic approach to teaching and learning known as co-operative learning.

Success for All is a whole school improvement programme that aims to:

- Improve teaching and learning - focusing on literacy
- Secure sustainable improvement
- Empower leadership and build capacity
- Develop effective use of data - illustrating real time progress

4.6 A basic SfA package includes a number of annual days with one of their consultants, including ongoing support and training. It also includes a wealth of materials, including fully scripted lesson plans from Nursery to Year 6, including all resources and marking guidelines.



- 4.8 It was agreed that the Assistant Director (Education) would act as a partner to the organisation as a facilitator and encouraging schools to participate where it was felt that it would be beneficial to do so.
- 4.9 Schools were contacted by email and telephone and invited to attend a meeting with SfA to understand the programme and its benefits. 8 schools attended.
- 4.10 Following this, 5 schools agreed to join the programme. Of these, 2 schools later withdrew leaving 3 schools to form phase 1 of the partnership.
- 4.11 During the spring term 2017, and into the summer term, both the Assistant Director (Education) and the SfA Officers contacted schools, offering to host a conference, facilitate meetings and share the materials and aims of the programme. This was to try to inject some momentum into the programme and initiate a phase 2 group. Only 1 school expressed an interest, and this school later withdrew.
- 4.12 The 3 phase 1 schools have now commenced the programme. The latest information from SfA regarding their progress is as follows:

“School 1 - Received their Day 2 Component training during the second week of September. School has made good progress through the 8 week assessment cycles and have seen a significant reduction in the amount of Roots groups and the number of KS2 children in Roots classes. The Senior Leadership team have created a new monitoring system for at risk children (identified as those who are working below age expected level) and these children are observed once a week by the SFA Facilitator to ensure interventions are in place and progress is being made. The school will begin their Reception reading programme in January as the top group of children (15+) have passed the initial phonics screening.

School 2 - Received their Day 2 Component training during the first week of October. School has made good progress through the 8 week assessment cycles and have seen a significant reduction in the amount of Roots groups and the number of KS2 children in Roots groups. Through the first 8 weeks of SFA this year (Autumn 1) the school has made 13.68 weeks of progress (which is a surplus of +5.68 weeks or 171% of expected progress), which is an excellent start to the year. Autumn 2 data will be calculated in January. The school will begin their Reception reading programme in January as the top group of children (15+) have passed the initial phonics screening.

School 3 - Started SfA in June. Initially, they required a higher level of support than normal. The school are very happy with the implementation progress and have quickly moved forward. Data is currently being analysed and they are pleased with progress so far. There have also been many 'soft' gains. EYFS and KS1 learning environments are really calm and the KS1 Facilitator has noted how calm and focused the children are despite approximately 40 new arrivals to the school. The school have also opted to buy the 15m maths programme for Y1 and Y2 and are really pleased with that element of the programme too. At present, I think they will be a success story and will also be able to share great practice as School 1 have done, in the near future.

Attendance

We only received attendance data from one school which showed an increase of 0.67% in attendance since they have started SfA. We are pleased to see an increase, especially in October/November which is a common time for illness related absences and expect this to only get better during the rest of the school year.

Behaviour

Anecdotal feedback reports a reduction in low level disruptive behaviour and higher levels of engagement.

Phase 2

We are still experiencing challenges recruiting schools for Phase 2, however, the LA are aware of this and are helping. “

- 4.13 It will be interesting to see the progress of the 3 schools, and to hopefully see this translated into improved outcomes at the end of KS2 in 2018 and beyond.
- 4.14 We continue to encourage schools to participate whenever there is an opportunity. We are also reviewing the action plans of schools causing concern, and where external input is not identified we are suggesting that schools should consider it.
- 4.15 A further report can be offered in the autumn term 2018, reflecting upon 2018 KS2 outcomes, if the Committee wishes.

5. CONSULTATION

- 5.1 All schools have been consulted as have Elected Members and appropriate officers.

6. ANTICIPATED OUTCOMES OR IMPACT

- 6.1 That the Committee notes the actions taken so far and supports the actions of Officers in further pursuing a positive impact from this partnership arrangement.

7. REASON FOR THE RECOMMENDATION

- 7.1 To raise awareness amongst Committee Members and ask for their support for future actions to be taken as appropriate.

8. ALTERNATIVE OPTIONS CONSIDERED

- 8.1 None

9. IMPLICATIONS

Financial Implications

- 9.1 Funding was provided during early 2017 to “pump prime” the partnership, allowing SfA to utilise their implementation partners and prepare the materials for schools, as well as funding the training for schools.
- 9.2 Contribution funding was received from the phase 1 schools.
- 9.3 There is no further funding to be supplied.

Legal Implications

- 9.2 None

Equalities Implications

- 9.3 None

Rural Implications

- 9.4 None

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 “Success for All” update report to Connecting Families November 2017.

11. APPENDICES

11.1 None

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CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No. 8
29 JANUARY 2018	PUBLIC REPORT

Report of:	Wendi Ogle-Welbourn - Executive Director, People and Communities	
Cabinet Member responsible:	Cllr Lynne Ayres - Lead Cabinet Member - Education	
Contact Officer(s):	Gary Perkins - Assistant Director (Education)	07920 160285

SCHOOL READINESS PROJECT

R E C O M M E N D A T I O N S	
FROM: Gary Perkins, Assistant Director (Education)	Deadline date: 29th January 2018
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Note the contents of the report and 2. Support Elected Members and Officers in their work to support and challenge schools to improve the attainment of children in Peterborough. 	

1. ORIGIN OF REPORT

1.1 This report is offered by the Assistant Director (Education) at the request of the Committee.

2. PURPOSE AND REASON FOR REPORT

2.1 This report is presented to update Committee Members on progress made through the School Readiness project.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council :

Education, including

- a) University and Higher Education;
- b) Youth Service;
- c) Careers; and
- d) Special Needs and Inclusion.

2.4 This report links to the Corporate Priority: Improve educational attainment and skills

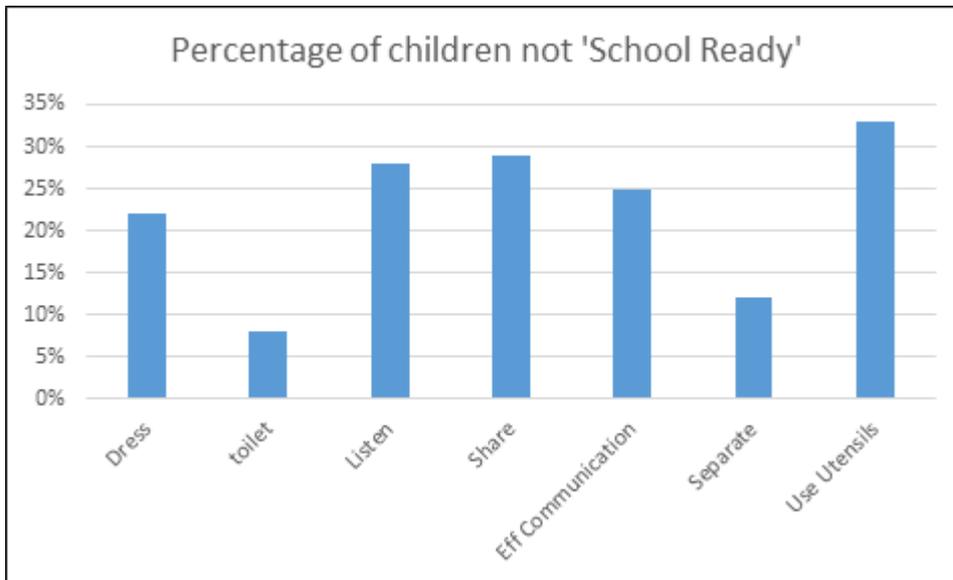
2.5 This report links to the Children in Care Pledge: Support children in care to have a good education.

3. **TIMESCALES**

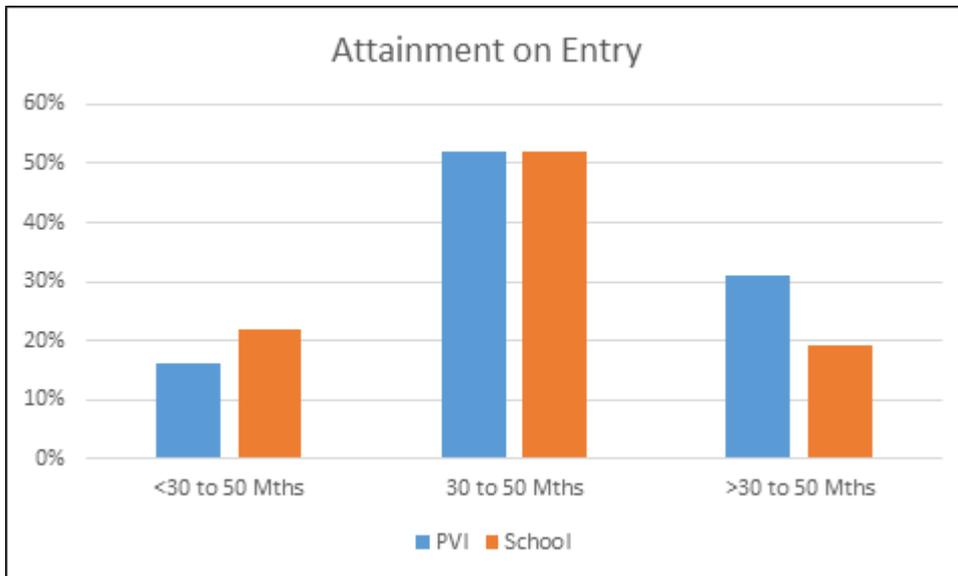
Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

- 4.1 During the early part of the spring term 2016 , the Executive Director (People and Communities) held a meeting with the National Literacy Trust (NLT) Hub Manager (Peterborough) at which the issues of low attainment of children during baseline assessment on entry to school and for children at the end of their first year of schooling were raised.
- 4.2 As a result, a meeting was convened in April 2016 and attended by a HT representative, the Early Years Head of Service and representatives from housing and health. This meeting agreed to convene a further meeting of a larger group of professionals.
- 4.3 This was followed in May 2016 by the meeting involving a larger group of professionals which agreed to act as a group to consider the issues of school readiness, barriers to improvement and possible actions to address the issues raised.
- 4.4 In September 2016, the School Readiness Steering Group was formally launched, chaired by the Assistant Director (Education) and involving representatives from schools, pre-schools, the PCC Early Years service, the NLT Hub Manager, children’s centres and maintained Nursery provision.
- 4.5 The Steering Group was tasked with raising the issues of low attainment on entry to school as well as low attainment at the end of the first year of school and arriving at strategies which may be employed to address these issues and provide support and challenge to schools in improving attainment outcomes.
- 4.6 This Steering Group met regularly and also formed two sub groups to act as working parties.
- 4.7 The Steering Group set itself three tasks to achieve by the end of the 2016/17 school year:
1. To publish a questionnaire to schools in September 2016 to ascertain from them the extent to which children were deemed to be “school ready”;
 2. To publish a leaflet for parent/carers to highlight activities which could be undertaken with children at home to help them to be ready to start school;
 3. To hold a public event to raise awareness of the importance of children being ready to start school and to demonstrate the activities highlighted in the leaflet.
- 4.8 The questionnaire was published to schools in September 2016 and responses received by November 2016. These responses were then analysed and reported to the Group to discuss particular areas of need which were being consistently identified. There was also a survey undertaken regarding the quality of transition arrangements between pre-schools and schools.
- 4.9 Analysis and outcomes of the 2016 schools’ questionnaire:
- School Readiness Questionnaires were sent to 57 Primary Schools in Peterborough to provide baseline information for the School Readiness Steering Group.
 - 68% (39 out of 57) of schools responded and returned the questionnaires.



1. Nearly a third of children (33%) had difficulty using utensils on entry into school which could have a big impact on their ability to write.
2. A quarter or more of children were unable to share, listen and effectively communicate which would impact on their capacity to engage with effective learning at the start of school.
3. One fifth of children had difficulty in putting on their shoes and coats, which impacts on the time spent preparing to go outdoors and getting changed for PE.
4. 74% of schools had at least one child with no preschool experience. 5% of children had no preschool experience. In one school 32/60 children had had no preschool experience. Six schools indicated that 5 or more children had no preschool experience.
5. Childminders fed into 55% of the schools.
6. More than half the schools had 10 or more settings feeding into their school that includes childminders, preschools and nurseries. Five schools had 20 or more feeder settings.
7. 74% of schools did not receive Transfer to School documents for all the children starting school. Seven schools stated that they had received most and 5 schools stated that they had received some. Several schools recorded that some documents were received after the child started at school. It is important for schools to receive these so that they can provide appropriate learning opportunities for the children as they start school.
8. School and setting links were generally good regarding children with SEND. 82% of schools attended a Transition meeting for all of their SEND children and 79% had contact with the setting SENCO or Key Worker. Some schools recorded that there were some SEN children who arrived in school without any prior indication from the settings.
9. Feeder settings and schools were in general agreement with assessing children at 30 to 50 months but the feeder settings recorded more children at above 30 to 50 months and less children at below 30 to 50 months. Several schools suggested that preschools should moderate their data or schools and preschools could moderate together:



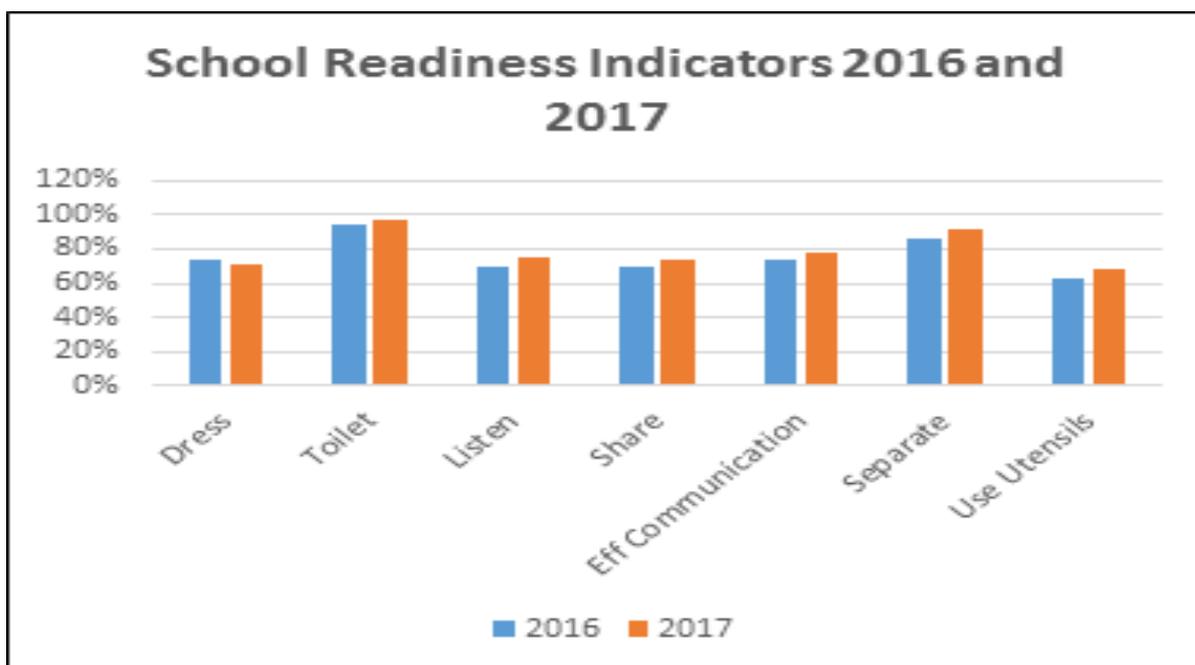
- 4.10 This information was disseminated to Steering Group members and used to design the actions for the remainder of the academic year.
- 4.11 A leaflet for parent/carers was designed, produced, published and distributed. It is attached as Appendix 1.
- 4.12 A major publicity event was held in Queensgate during two days over the Easter holidays 2016. This event was publicised by the local newspaper and BBC radio station. It was visited by the Leader of the Council, Chief Executive and Senior Officers
- 4.13 The event was extremely well attended and there were a very large numbers of very positive reviews received from parent/carers and education professionals regarding how useful and successful the event had been. The Event “flier” is attached as Appendix 2.
- 4.14 The event was judged to be a great success, and evaluation comments are included as Appendix 3.
- 4.15 Following the success of the public event, the Steering Group members resolved to continue with their work and enhance it.
- 4.16 In the summer of 2017, development of a Practitioner Leaflet began. The idea of this is that it should be an easily accessible resource for practitioners in schools and pre-schools, to aid them in their work towards ensuring that children are completely ready to begin learning at an appropriate level when they start school.
- 4.17 The leaflet is now at final draft stage and will shortly be ready for publication.
- 4.18 The school questionnaire was refreshed and reissued to schools in September 2017.
- 4.19 Analysis and outcomes of the 2017 schools’ questionnaire:

The 2017 School Readiness School Survey Analysis:

- 95% (86% in 2016) of schools responded and returned the questionnaires. This was an increase of 5 schools compared to 2016
- 99% (2800) of children starting school in September 2017 were included in this data analysis (87% in 2016). 3 schools who did not return the questionnaires meant that 150 Peterborough children were not included in the analysis this year, compared to 390 in 2016.

School Readiness Indicators:

In 2017 all schools submitting data included information on the School Readiness Indicators. In 2017 this data involved 2800 children compared to 2564 in 2016.



1. In 2017, six of the seven School Readiness Indicators suggest that, overall children are 'more ready for school'. However, the percentage of children able to dress themselves independently declined by 3% in 2017 from 74% to 71%. This was particularly significant in 4 schools.
2. The increase in the numbers of children being unable to put on their shoes and coat impacts on the time spent preparing to go outdoors and getting changed for PE which then leaves less time for teachers and practitioners to focus on other aspects of the EYFS curriculum.
3. In 2017 the number of children having difficulty using utensils (using a knife and fork, a paintbrush, scissors and a pencil) on entry into school reduced from 37% (955) of children to 32% (890). This is still nearly a third of children which could have a big impact on children's ability to achieve the ELG in Writing and Moving and Handling at the end of the EYFS.
4. In 2017 the number of children unable to share and listen reduced to a quarter of children (25%) compared to 30% in 2016. Numbers reduced from 758 to 717 children unable to share and from 754 to 689 children unable to listen. Children unable to effectively communicate reduced from 26% (660 children) in 2016 to 22% (626 children) in 2017. These factors impact on the children's capacity to engage with effective learning at the start of school so reducing these numbers further could have a significant impact on children's learning.
5. In 2017 the number of children being unable to use the toilet independently reduced by half from 6% (132) to 3% (75). The SEND information infers that this number could be reduced to 1% if parents were supported to encourage children to use the toilet independently prior to starting school.
6. The number of children struggling with separation reduced from 14% (356) to 9% (245) in 2017. This reduction suggests that the focus on Transitions is having an impact. Staff need to continue to reflect on their transition into schools. Reducing these numbers further would enable staff to focus on teaching and learning.
7. The number of schools who had at least one child with no preschool experience increased by 4% to 75% in 2017. The proportion of children remained the same at 5% but the number increased slightly from 134 children in 2016 to 141 in 2017. The school that had 32 children with no preschool experience in 2016 had 11 children with no preschool experience in 2017. The number of schools who had 5 or more children with no preschool experience remained the same (9 schools) in 2017. However, the number

of schools with less than 5 children with no preschool experience increased from 26 to 31 schools in 2017.

8. In 2017 71% of schools had 10 or more settings feeding into their school (69% in 2016). However, less schools had 15 or more feeder settings (34% compared to 48% in 2016). The large PVI sector in Peterborough that feeds into the 57 schools has a big impact on transitions into school compared to some Local Authorities where most of their children will feed into school via their Maintained Nursery attached to the school. Some schools had to liaise with more than 20 settings. In 2017 one school had 28 settings to liaise with. This has capacity and financial implications for the schools and the PVI sector regarding transition visits prior to children starting school.
9. In 2017 schools not receiving Transfer to School documents for all the children starting school reduced by 6% (61% compared to 67% in 2016). Several schools recorded that some documents were received after the child started at school. A higher number of schools stated that they had received most but highlighted several preschool settings that had not sent information. Settings do appear to be sending information in a variety of formats, including electronic formats. It is important for schools to receive these so that they can provide appropriate learning opportunities for the children as soon as they start school.
10. Of the 53 schools (2746 children) that submitted data for SEND in 2017 there was an increase of children with SEND (up by 1%) with 7% of children starting school in September 2017 who were SEND or had an EHCP. Despite an increased number of schools submitting data in 2017 the number of EHCPs on entry has reduced. Several schools indicated that they were starting the process immediately. One school highlighted 10 children who they needed to refer to SALT on entry.

4.20 The evaluations have been discussed by the Steering Group and will form the basis of actions to be agreed in January 2018.

4.21 The Steering Group also agreed that they should become a formal Project Board, with agreed Aims, Terms of Reference and Standing Membership. These are included as Appendix 4. The Project Board should be formalised during the Spring Term 2018.

4.22 Two further public events are planned for 2018 - a 2 day event at Serpentine Green in February and a 2 day event in Queensgate in April.

4.23 The next focus for the Board will be on raising awareness of the many issues which impact upon children's readiness for school, through producing guidance papers for schools and pre-schools, a clear and concise explanation and description of what it means to be "school ready" and also on developing ever-closer links between schools and pre-schools.

4.24 **Conclusion:**

A huge amount has been achieved by this group and I must say that it has been an absolute pleasure to chair the group. I am excited by the possibilities of impact in the future, and have clear ideas for how best we can offer guidance to schools and monitor impact.

I am convinced that this is a vital group for Peterborough and can undertake positive work in so many areas, bringing partnership working to the forefront. Its members are absolutely committed to this area of work and can see the difference which it can make to the lives of children and parent/carers.

5. CONSULTATION

5.1 All Infant and Primary schools have been consulted, as have pre-school providers in both the maintained and PVI sectors.

5.2 None

6. ANTICIPATED OUTCOMES OR IMPACT

- 6.1 That the Project Board should receive the support of Elected Members to continue its work
That the actions taken should be helpful to schools and pre-schools
That standards of attainment in the 2018 and 2019 EYFS Profile assessments should see an improvement.

7. REASON FOR THE RECOMMENDATION

- 7.1 To raise awareness amongst Committee Members and ask for their support for future actions to be taken as appropriate.

8. ALTERNATIVE OPTIONS CONSIDERED

- 8.1 None

9. IMPLICATIONS

Financial Implications

- 9.1 None

Legal Implications

- 9.2 None

Equalities Implications

- 9.3 None

Rural Implications

- 9.4 None

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 None

11. APPENDICES

- 11.1 Appendix 1 - "Start" leaflet
Appendix 2 - "Start" Event 2017 flier
Appendix 3 - "Start" Event 2017 Evaluation
Appendix 4 - School Readiness Project Board - Aims, Membership and ToR

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S...shoes, socks and put on clothes

- ✓ Show your child, then encourage them to keep practising
- ✓ Allow extra time in the mornings or when going out
- ✓ Let your child practise putting on their school uniform
- ✓ Give positive praise for trying

T...talk, listen, share and follow instructions

- ✓ Talk to your child about what you are doing around the house
- ✓ Switch off technology for a while
- ✓ Sing songs, read stories or share a book and talk about the pictures daily
- ✓ Praise your child for following clear instructions

A...ask for help

- ✓ Encourage your child to have a go at things and to ask for help when they need it
- ✓ Model how to ask for help using a full sentence: "Please can you help me?"
- ✓ Tell your child that it is ok to ask for help

R...ready to try different foods and tools

- ✓ Find fun activities to get the hands and fingers moving e.g. playdough and Lego®
- ✓ Use pencils, crayons and paintbrushes to practise drawing and painting
- ✓ Show your child how to hold and use a knife, fork, spoon and scissors
- ✓ Praise your child for trying new foods and using different tools

T...toilet on their own

- ✓ Talk to your child about using the toilet and washing their hands
- ✓ Show your child how to wash their hands and dry their hands
- ✓ Give positive praise for trying to do this independently
- ✓ Try using a reward chart to encourage your child

Signpost to services

Some useful and helpful contacts

NHS Choices

Information and contact details for health and additional support on topics such as:

- potty training
- healthy eating
- common childhood illnesses
- common sleep problems in children
- childhood allergies

www.nhs.uk

Barnardo's

Find your local Children's Centre where there are play sessions, as well as family support

www.barnardos.org.uk/childrenscentres/cc-search

Bookstart

Find information about books: Look at the online activities to support reading and writing

www.bookstart.org.uk

Spurgeons

Find your local Children's Centre where there are play sessions, as well as family support

www.spurgeons.org

Peterborough City Council Admissions

All the information you need to register your child for a school place in Peterborough

www.peterborough.gov.uk/residents/schools-and-education/school-admissions

Cambridgeshire and Peterborough NHS Foundation Trust

Find local information on who to contact for health and well-being services

www.cpft.nhs.uk

National Literacy Trust

For more information about the Peterborough Literacy Campaign and how to get involved

www.literacytrust.org.uk/peterborough

Peterborough Early Years

Information about free two year old funding and other information linked to Early Years and Childcare

www.facebook.com/PeterboroughEarlyYears

Peterborough City Council

Find a range of services that the council provides to support you and your child

www.peterborough.gov.uk

Families Information Service

Free information and help on all aspects of childcare and family life in Peterborough

www.peterborough.gov.uk/fis

Vivacity

Find your local library that runs story-telling and rhyme time sessions

www.vivacity-peterborough.com

FOUNDATION YEARS

Great early years & childcare

When your child starts school they will continue with the Early Years Foundation Stage (EYFS) which is a play-based curriculum. Attending a preschool, day nursery or childminding setting from an early age will introduce your child to the Early Years Foundation Stage (EYFS)

This play-based curriculum will continue through their first year at school



Ready to
START
SCHOOL

An easy guide to help your child to be
...ready for school
...ready to learn
...ready to succeed

Ready to
START
SCHOOL

Visit www.peterborough.gov.uk/START
or call 01733 747474

PETERBOROUGH
CITY COUNCIL

PETERBOROUGH
LITERACY CAMPAIGN
peterboroughliteracy.co.uk



Believe in
children
Barnardo's

Vivacity
Peterborough
Culture and Leisure

PETERBOROUGH
CITY COUNCIL

Visit www.peterborough.gov.uk/START
or call 01733 747474 for more information

Ready to START SCHOOL

Help your child to be
 ...ready for school
 ...ready to learn
 ...ready to succeed



There are lots of things you can do to get your child ready for school. When your child starts school it will help to be able to do the following:

In Peterborough we have worked together to help every parent and carer to get their child ready to START school.

To do well in school children need to practise using pencils, paintbrushes, knives and forks; to listen and share and to say what they need.

This leaflet will give you tips so that you can make sure your child is ready for school.

Do not worry if your child cannot do these things by the time they start school: just keep practising together. If you need help use the contacts overleaf.

If your child is ready to start school it is likely that they will do well in their whole education and get a job they enjoy.

You are your child's first teacher: trying the tips in this leaflet will really help your child to like learning, feel good about themselves and be happy to start school.

Shoes, socks and put on clothes

- ✓ Show your child, then encourage them to keep practising
- ✓ Allow extra time in the mornings or when going out
- ✓ Think about clothes and shoes that will be easier to get on and off. Make sure clothes and shoes have name labels
- ✓ Choose clothes depending on the weather
- ✓ Practise making sure clothes and shoes are the right way round
- ✓ Practise buttons and zips
- ✓ Let your child practise putting on their school uniform
- ✓ Aim for them to get faster at getting dressed: make it a fun game
- ✓ Give positive praise for trying

Talk, listen, share and follow instructions

- ✓ Switch off technology for a while
- ✓ Talk to your child about what you are doing around the house
- ✓ Talk to your child about what they can see/hear/smell/feel/taste
- ✓ Take your child to meet other children
- ✓ Sing songs, read stories or share a book and talk about the pictures daily
- ✓ In the evening, talk to your child about their day
- ✓ Encourage turn taking within the family
- ✓ Praise your child for following clear instructions
- ✓ Borrow books from your library. It's free

Ask for help

- ✓ Encourage your child to have a go at things and to ask for help when they need it
- ✓ Model how to ask for help using a full sentence: "Please can you help me?"
- ✓ Let your child ask for things in shops, and be involved in choosing and paying when they're old enough
- ✓ Talk about who to ask and find out who they have good relationships with - such as teachers, other children and nursery staff
- ✓ Tell your child that it is ok to ask for help
- ✓ Visit your library to choose a book with your child
- ✓ Play alongside your child and talk about what you are doing

Ready to try different foods and tools

- ✓ Find fun activities to get the hands and fingers moving e.g. playdough and Lego®
- ✓ Sing and play finger rhymes e.g. Tommy Thumb
- ✓ Use pencils, crayons and paintbrushes to practise drawing and painting
- ✓ Buy and explore new foods together
- ✓ Show your child how to hold and use a knife, fork, spoon and scissors
- ✓ Give your child a child-sized portion
- ✓ Eat family meals together
- ✓ Praise your child for trying new foods and using different tools

Toilet on their own

- ✓ Talk to your child about using the toilet and washing their hands
- ✓ Show your child how to wash and dry their hands
- ✓ Remind your child to wash their hands after the toilet and before eating
- ✓ Make sure your child wears clothes they can take down themselves
- ✓ Give positive praise for trying to do this independently
- ✓ Try using a reward chart to encourage your child
- ✓ Ask for support from your health visiting team (aged 0-5years) or school nurse (school age child)
- ✓ Tell your child it's ok to ask to use the toilet at school

Build your child's confidence so that they start school curious and ready to learn. Positive encouragement from you will enable your child to feel good about themselves.

For further information and other helpful facts visit www.peterborough.gov.uk/START

Ready to START SCHOOL

Tips and helpful advice

www.peterborough.gov.uk/START

Apply for your child's school place in good time: the closing date is 15 January each year.

- If you have any worries talk to your child's Key Worker, Health Visitor or GP
- Has your child had their preschool vaccinations?
- Attend a nursery, preschool or childminding setting, as this will support your child develop all the skills they need to be ready to start school
- Talk to your child about the school day and visit the local schools
- Let your child practise putting on their school uniform
- Be on time for preschool / nursery / childminder every day
- Take your child to your local library. It is free to join and free to borrow books
- Read to your child every day
- For more useful tips and advice also visit www.pacey.org.uk

www.peterborough.gov.uk/START

S ...shoes, socks and put on clothes

T ...talk, listen, share and follow instructions

A ...ask for help

R ...ready to try different foods and tools

T ...toilet on their own

Ready to



START SCHOOL



An easy guide to help your child to be
...ready for school
...ready to learn
...ready to succeed

Build your child's confidence so that they start school curious and ready to learn. Positive encouragement from you will enable your child to feel good about themselves.

Come along to **Queensgate Shopping Centre**
(outside Primark) on **Tuesday 18 April** and
Wednesday 19 April, from 9am to 5pm

Fun activities and information including:
storytelling and singing, craft activities, free books
to take home and much more

For further information and other helpful facts visit www.peterborough.gov.uk/START



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School Readiness Event Evaluation

Queensgate Shopping Centre April 18th and 19th 2017

Effective Partnership Working:	<ul style="list-style-type: none"> • A broad range of services participated to make this a successful event: PCC, Vivacity, NLT, Barnardos, Spurgeons, Family Action, CPFT (Health Visitors), City College, Family Information Service. • Over the 2 days a high number of children & parents accessed the information, advice & activities. 725 books were given to young children. 92 Environmental Print Trails were completed. The Barnardos and Bookstart Bears provided entertainment for the children. School Readiness Leaflets were given out. • All partners involved talked positively about the 2 days and the value of working in partnership. Professionals were able to signpost parents/carers to the most appropriate support. See additional sheet for comments.
Timing and Media Coverage:	<ul style="list-style-type: none"> • 2 days worked well, especially as set-up was very early and packing away had to be after the Centre closed. Linking with the Primary Offer day worked very well. Each partner being responsible for bringing resources and coordinating staffing & activities worked very well. • Social media was an effective mechanism to publicise the event. • BBC Radio Cambridgeshire attended and recorded an interview that was broadcast on the first morning of the event. • Peterborough Telegraph published an article with Councillor Holdich in the photograph.
Range of activities to support children's development & learning prior to starting school included:	<ul style="list-style-type: none"> • storytelling; • playdough activities; • mark-making & threading; • turn-taking games & senses game; • book-making; • sorting & matching and early number activities; • environmental print trail. • Alongside books for children.
Even better if:	<ul style="list-style-type: none"> • Allocate time slots for story-telling sessions using a range of providers • Other partners to be included e.g. representatives from schools / preschool / Nursery providers / parental participation e.g. Family voice, Community Connectors. Discuss at School Readiness Steering Group whether this is feasible and how to decide representatives • All partners take responsibility for dissemination & communication across their wider service. • Promoting event across more services.
What Next?	<p>Discuss how to evaluate impact e.g. possibly repeat School Readiness Surveys in September 2017 and 2018. SA to investigate whether smaller school readiness events across the localities could be organised over the summer to dovetail with the Pop-Up Shop idea. This would keep the momentum going over the summer holidays. Link with other events & Local Serve areas.</p>

School Readiness Event: Parent/Child Comments

- I liked colouring the shark and making the hat best. By Elizabeth 10 years; my Brother did too.
- Thank you for having this excellent event. My girls loved it!
- Great idea for having this event. Kids really enjoyed. Have a good time.
- Thank you for having this very enjoyable event for children. They were really happy to do some drawing and other nice activities.
- Family from Egypt very keen to learn about our childcare as theirs is very formal. Took the playdough recipe.
- Parent repeated an activity at home last night and came back for second day.
- Lovely event, children really enjoyed it. Lots of craft activities on offer. Staff extremely friendly and informative. Lots of ideas to take home. Thanks
- Great idea for the children but especially new school starters. Also given me ideas for play at home. Staff are so friendly.
- Childminder group shared they had a good time and they had got some good ideas to use for fine motor skills.
- Wonderful sessions. Our daughter loved interacting with everyone. Helped us know what to expect as well.

School Readiness Event Evaluation

Queensgate Shopping Centre April 18th and 19th 2017

- Lots of fun activities for children to play and join in with. Really friendly staff!
- We had a fab time, lots to do. My daughter enjoyed all of the activities - Thank you.
- A lot of fun activities to do, kids really enjoying it, they don't want to go home! Keep it up, well done.
- It was really nice to stumble across activities for the kids in Queensgate and my 3 kids really enjoyed themselves.
- Very well delivered, friendly polite, great for the kids. Well done Peterborough.
- Lovely activities for all the kids! Staff was great, thank you!
- Great idea for the children, lots of activities to do and take home. Everyone really friendly.
- We have had a great time making books, crowns.
- My friend came yesterday and told me to come along because it's great.
- I saw it on Facebook.
- I heard about it on the radio.
- I think I saw it in the paper.
- Your initiative is amazing.
- Very well delivered, friendly and polite staff.
- This is good. I did not know what to do with my child before he started Nursery when I came to England four years ago.
- As a teacher at a Primary School, thank you this is brilliant.
- One parent came with her 5 children on day 1. She said she'd come to go shopping but hadn't done any as her children wanted her to play with them, so she did. Mum and children said they were coming back again on day 2.
- Parent: "I'd not thought of threading pasta as an activity with my child. I'll do that again now."
- Parent: "I can't believe something as simple as matching socks would be so beneficial to children about maths, and no cost, just things you have at home."
- Parent (EAL) - "I going to take pictures and do trails at home."
- Parent: "I am going to put a washing line up at home in the garden at my child's height and let her help put the washing out, we can match socks, pants and clothes discuss colour and similarities."
- One parent came on day 1, they walked past today and her son was pointing and wanted to come over again.
- Parent/Childminder - Fab set up of things to do for children getting ready for school and for older children too. Fab book corner. Staff spoken loads to the children too.
- As a Manager of a pre-school, I love how you've shown how some things that don't cost a lot can be so educational.
- Childminder spoke with Early Years team member ref referring children for speech and language therapy.
- Great for the kids. They loved it.



Peterborough School Readiness Project Board

At a meeting of the School Readiness Steering Group held on 29th November 2017 a proposal was unanimously accepted to formalise the group into a Project Board with defined aims, a standing membership and agreed terms of reference.

The name, aims, standing membership and terms of reference are detailed below and will be effective from the date of the first meeting held in 2018 and reviewed annually thereafter.

1. Name

1.1 The name of the group shall be the “Peterborough School Readiness Project Board”.

2. Aims

The aims of the group shall be:

- a) To communicate to parents/carers, children’s centres, pre-school settings, schools and other partners regarding good practice in preparing children well for the next stage in their educational journey and helping parents/carers to develop their own skills and expertise to support their children;
- b) To help to improve children’s skills, knowledge, understanding, attitudes and learning behaviours so that they are able to fully participate in the Early Years Foundation Stage curriculum, and other learning opportunities, on entry into preschool and school;
- c) To help to improve outcomes at the end of the Early Years Foundation Stage so that more children begin Key Stage 1 having achieved a Good Level of Development, and the gap to the national average is closed.

3. Standing Membership:

Standing members of the group shall be as follows (in no order of hierarchy):

Assistant Director (Education) PCC

1 representative from Peterborough City Council – the Lead Cabinet Member for Education, Skills and the University

4 representatives from primary schools

2 representatives from LA maintained nursery schools or centres

2 representatives from PVI pre-school settings, including 1 childminder if possible

2 representatives from Children’s Centres

1 representative from City College, Peterborough

1 representative from the Education Services Management Team

1 representative from the PCC School Standards and Effectiveness Team

1 representative from the PCC Early Years Quality and Sufficiency Team

2 representatives from the NHS

1 representative from Vivacity

2 representatives from Housing Associations

1 representative from the Peterborough Chamber of Commerce

Each person nominated above shall, if unable to attend a meeting, nominate a substitute to attend in their place.

Other such members shall be invited to attend on an ad hoc basis dependent upon the agenda for the meeting.

3. Terms of Reference:

- 3.1 The Board shall meet regularly (at least half termly) at a time convenient to members and agreed by the chair;
- 3.2 There shall be additional meetings of such working groups as the Project Board approves, to be organised and actioned by members of such working groups, with reports back to the Project Board as appropriate.
- 3.3 Board members shall represent the views and expertise of a wide variety of education settings;
- 3.4 The Board and its partners shall work to develop high quality materials for dissemination to wider partners as exemplar;
- 3.5 The Board shall undertake data reviews to monitor progress in achieving its stated aims;
- 3.6 The Board shall report to elected members, senior LA officers, school and pre-school settings and wider partners on a regular basis, through the Chair and other members as appropriate;
- 3.7 The Board shall work in partnership with neighbouring LAs where it is considered that this will be beneficial;
- 3.8 Board members shall receive an agenda for each meeting, and associated papers, at least 72 hours in advance of each meeting;
- 3.9 Board members shall receive notes and action points following each meeting within 7 working days of each meeting;
- 3.10 Board Members shall elect a Chair of the Board at the first meeting of each calendar year;
- 3.11 Board members shall elect a Vice Chair of the Board at the first meeting of each calendar year.

CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No. 9
29 JANUARY 2018	PUBLIC REPORT

Report of:	Interim Director of Law and Governance	
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer / Joanna Morley, Democratic Services Officer	Tel. 01733 452508 Tel: 01733 452468

MONITORING SCRUTINY RECOMMENDATIONS

R E C O M M E N D A T I O N S	
FROM: Interim Director of Law and Governance	Deadline date: N/A
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report and provides feedback including whether further monitoring of each recommendation is required. 	

1. ORIGIN OF REPORT

1.1 The Children and Education Scrutiny Committee agreed at a meeting held on 3 July 2017 that a report be provided at each meeting to note the outcome of any recommendations made at the previous meeting held thereby providing an opportunity for the Committee to request further monitoring of the recommendation should this be required.

2. PURPOSE AND REASON FOR REPORT

2.1 The report enables the Scrutiny Committee to monitor and track progress of recommendations made to the Executive or Officers at previous meetings.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference No. *Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:*

The Scrutiny Committees will:

- (a) *Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions;*
- (b) *Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;*
- (c) *Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;*
- (d) *Make recommendations to the Executive and the Council as a result of the scrutiny process.*

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND**

4.1 Appendix 1 of the report sets out the recommendations made to Cabinet Members or Officers at previous meetings of the Scrutiny Committee. It also contains summaries of any action taken by Cabinet Members or Officers in response to the recommendations.

4.2 The progress status for each recommendation is indicated and if the Scrutiny Committee confirms acceptance of the items marked as completed they will be removed from the list. In cases where action on the recommendation is outstanding or the Committee does not accept the matter has been adequately completed it will be kept on the list and reported back to the next meeting of the Committee. It will remain on the list until such time as the Committee accepts the recommendation as completed.

5. **ANTICIPATED OUTCOMES OR IMPACT**

5.1 Timelier monitoring of recommendations made will assist the Scrutiny Committee in assessing the impact and consequence of the recommendations.

6. **REASON FOR THE RECOMMENDATION**

6.1 To assist the Committee in assessing the impact and consequence of recommendations made at previous meetings.

7. **BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

7.1 Minutes of meeting held on 7 September 2017 and 9 November 2017.

8. **APPENDICES**

8.1 Appendix 1 – Recommendation Monitoring Report

APPENDIX 1 - RECOMMENDATION MONITORING REPORT

CHILDREN AND EDUCATION SCRUTINY COMMITTEE

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
7 September 2017	Cllr Lynne Ayres, Cabinet Member for Education, Skills and University/ People and Communities Directorate	EDUCATION REVIEW	<ol style="list-style-type: none"> 1. The Children and Education Scrutiny Committee agreed to endorse the recommendations within the Executive Summary attached at Appendix 1 and RECOMMEND them to Cabinet for approval. 2. The Children and Education Scrutiny Committee also recommended that the Cabinet Member for Education, Skills and University report back to the Committee when the action plan has been put in place to update the Committee on progress made and include the following information: <ol style="list-style-type: none"> a) How as a city we inspire teachers to inspire their pupils. b) What the split across the city is between the number of Academies and Local Authority 	<p>The Cabinet Member has advised that the following action has been taken since reporting to the Committee in September:</p> <ol style="list-style-type: none"> 1. The Education Conference was held. As a result, action groups are being established to address issues related to data collection and the better use of data to target resources effectively and help to raise attainment in schools. Further groups will be established to address issues of the impact of high mobility rates in some schools and the recruitment and retention of high quality staff in schools. These groups will be supported by a further group which will address the issues of low attainment amongst groups of vulnerable pupils. 	<p>Complete</p> <p>Further update report to be presented to the Committee on 29 January 2018 with action plan.</p>

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
			Schools.	<ol style="list-style-type: none"> <li data-bbox="1487 304 1910 539">2. Partnership working with the Regional Schools Commissioner and her officers has continued, with regular meetings to discuss issues in individual schools and multi academy trusts. <li data-bbox="1487 576 1910 778">3. Partnership working with OfSTED has continued and there are regular meetings with HMI to discuss issues in individual schools and the city as a whole. <li data-bbox="1487 815 1910 1050">4. The Peterborough Vision for Reading is at the final development stage and ready to be launched shortly, following further consultation with the Committee. <li data-bbox="1487 1086 1910 1321">5. The School Readiness Project continues and has now progressed to a Project Board with wide representation from local authority officers, schools and wider partners. <li data-bbox="1487 1358 1910 1417">6. There are regular meetings between the Cabinet 	

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
				<p>Member and the Assistant Director (Education) to scrutinise, challenge and support the work of Education Services officers.</p> <p>7. A full action plan will be completed once the appointment of a Strategic Service Director has been made.</p> <p>8. The number of LA maintained schools is currently: 49</p> <p>9. The number of academy schools is currently: 25</p>	
9 November 2017	Cllr Lynne Ayres, Cabinet Member for Education, Skills and University/ People and Communities Directorate / Service Director, Education	PETERBOROUGH READING STRATEGY 2017 - 2020	RECOMMENDATION The Children and Education Scrutiny Committee RECOMMENDED that Cabinet use existing communications resources within the council services to actively promote the Reading Strategy.	The Assistant Director – Education has provided the following response: 1. The Reading Strategy (Peterborough Vision for Reading) has been developed through partnership working between PCC Officers and external partners, notable Vivacity and the National Literacy Trust (NLT). There has also been important	Complete

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
				<p>involvement from City College, Peterborough. The Vision is to be publicised and launched at two major events:</p> <ol style="list-style-type: none"> a. The Mayor's Business Lunch on 29th January 2018. At this event there will be Elected Members, senior officers and representatives of local business and partner organisations; b. A launch for schools on 1st February 2018 at the Peterborough Museum, again attended by Elected Members, senior officers and partner organisations. <p>The launch events, it is hoped, will attract much media interest, and both the PCC and NLT Communications Teams are aware and responsive.</p> <p>It is intended that there will be regular media updates to attract support and publicity, and coverage of events as they occur throughout the 3 year "Vision" period. This will be supported by the Comms Teams</p>	

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
				of PCC and NLT, as well as senior officers.	

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CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No. 10
29 JANUARY 2018	PUBLIC REPORT

Report of:	Interim Director of Law and Governance		
Cabinet Member(s) responsible:	Cabinet Member for Resources		
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer	Tel. 01733 452508	

FORWARD PLAN OF EXECUTIVE DECISIONS

R E C O M M E N D A T I O N S	
FROM: Senior Democratic Services Officer	Deadline date: N/A
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers the current Forward Plan of Executive Decisions and identifies any relevant items for inclusion within their work programme or request further information. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee in accordance with the Terms of Reference as set out in section 2.2 of the report.

2. PURPOSE AND REASON FOR REPORT

2.1 This is a regular report to the Children and Education Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) Hold the Executive to account for the discharge of functions in the following ways:

- ii) By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions;

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The

Forward Plan contains those Executive Decisions which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 19 February 2018.

4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.

4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

5. CONSULTATION

5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

7. REASON FOR THE RECOMMENDATION

7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 N/A

9. IMPLICATIONS

Financial Implications

9.1 N/A

Legal Implications

9.2 N/A

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

11. APPENDICES

11.1 Appendix 1 – Forward Plan of Executive Decisions

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below

PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

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PUBLISHED: 19 JANUARY 2018

in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Holdich (Leader); Cllr Fitzgerald (Deputy Leader); Cllr Ayres, Cllr Elsey; Cllr Hiller, Cllr Lamb; Cllr Smith; Cllr Seaton and Cllr Walsh.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to philippa.turvey@peterborough.gov.uk or by telephone on 01733 452460.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedeisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 19 FEBRUARY 2018

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Healthy Schools - KEY/19FEB18/01</p> <p>Decision required is for Peterborough City Council to enter into an agreement with Cambridgeshire County Council to jointly commission a Healthy Schools programme to be delivered across Peterborough and Cambridgeshire from 01 September 2018. The proposed contract will be for three years with an option to extend by a further two years. The total contract value over a five year period would be £1,100,000. The Peterborough City Council contribution to this total over a five year period would be £310,000.</p>	<p>Councillor Lamb, Cabinet Member for Public Health</p>	<p>February 2018</p>	<p>Health Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders. A market testing exercise will be undertaken.</p>	<p>Julian Base Head of Healthy Living Tel: 01733 207180 Email: julian.base@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Adult Social Care Contracts for Placements in Care Homes - KEY/19FEB18/02</p> <p>The Cabinet Member is recommended to authorise the Corporate Director for People and Communities to make residential placements in care homes until November 2018.</p>	<p>Councillor Fizgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>February 2018</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders. Extensive consultation with the local care homes that focused on the terms and conditions of the service contract the Council will employ.</p>	<p>Gary Jones, Head of Service - Interim Head of Adults Commissioning, Tel- 01733 452450 Email: gary.jones@peterborough.gov.uk;</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

PREVIOUSLY ADVERTISED KEY DECISIONS

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
<p>60</p> <p>1. Personal Care and Support (Homecare) in Peterborough – KEY/02MAY16/01 To approve the awarding of a contract to an external provider following a competitive tender exercise.</p>	<p>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>April 2018</p>	<p>Adult and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Rajnish Ahuja Procurement Project Manager (Interim) Tel: 01733 317471 Email: rajnish.ahuja@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>2. Uncollectable debts in excess of £10,000 – KEY/28NOV16/01 Council Tax, Housing Benefits, Sundry and Business Rates</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>January 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Peter Carpenter, Service Director – Financial Services 01733 384564 Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
3.	<p>Peterborough Serco Strategic Partnership Contract Amendments – KEY/28NOV16/02 To agree amendments to the Serco Partnership Contract</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>January 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant stakeholders and Serco.</p>	<p>Peter Carpenter, Service Director – Financial Services Tel: 01733 384564 Email: Peter.carpenter@pe-terborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
04.	<p>Serco ICT Contract Amendments – KEY/28NOV16/03 To agree amendments to the Serco ICT Contract.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>January 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant stakeholders and Serco.</p>	<p>Peter Carpenter, Service Director – Financial Services Tel: 01733 384564 Email: Peter.carpenter@pe-terborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
5.	Affordable Warmth Strategy 2017 – 2019 KEY/17APR17/03 Recommendation to approve the Affordable Warmth Strategy 2017 – 2019	Councillor Walsh, Cabinet Member for Communities	January 2018 Adults and Communities Scrutiny Committee	All wards	Relevant internal and external stakeholders. The draft strategy will be placed on PCC Consultation pages for 3 week consultation period	Sharon Malia - Housing Programmes Manager, Tel: 01733 863764 sharon.malia@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. BRE Integrated Dwelling Level Housing Stock Modelling Report July 2016 Housing Renewals Policy 2017 - 2019
6.	Authorise the award of the Nene Bridge Bearings Scheme - KEY/01MAY17/07 Authorise the award of the Nene Bridge Bearings bridge works to Skanska Construction UK Ltd through the Council's Peterborough Highway Services Contract 2013-	Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development	January 2018 Growth, Environment and Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders	Peter Tebb, Network and Traffic Manager, Tel:01733 453519, Email: peter.tebb@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION	
7.	<p>Real Time Passenger Information - KEY/15MAY17/02 Award of the Contract along with the agreement to sign the partnership and data sharing agreements with neighbouring local authorities and bus operators associated with this contract</p>	<p>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</p>	<p>January 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p> <p>Consultation has taken place with bus operators in the city and will continue to do so for the duration of the tender process</p>	<p>Peter Tebb Network and Traffic Manager Tel: 01733 453519 Email: Peter.tebb@peterborough.gov.uk</p> <p>Amy Pickstone Senior ITS Officer 5 317481 Email: amy.pickstone@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>8. Approval to early infrastructure works to facilitate the design and build of two new schools on the Paston Reserve site – KEY/15MAY17/03 There is a requirement for infrastructure works to be undertaken on land identified under a S106 Agreement to accommodate a new 2 form entry primary school and an 8 form entry secondary school at the Paston Reserve site. These works include a new access road into the site from Newborough Road, relocation of overhead power cables and fencing to secure the site upon transfer to the Council. These works must be completed ahead of the programme to deliver the new school.</p>	<p>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development in consultation with Councillor Holdich, Leader of the Council</p>	<p>January 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Gunthorpe</p>	<p>Relevant internal and external stakeholders.</p>	<p>Emma Everitt Capital Projects and Assets Officer Tel: 01733 863660 Email: emma.everitt@pe-terborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>9. Paston Reserve Primary School - New school build project - KEY/15MAY17/04 School Organisation Plan 2012-17, EFA Contractors Framework Guidance, Guidance for LAs seeking to deliver free school projects</p>	<p>Leader of the Council and Member and Deputy Mayor of the Cambridgeshire and Peterborough Combined Authority</p>	<p>January 2018</p>	<p>Children and Education Scrutiny Committee</p>	<p>Gunthorpe</p>	<p>Relevant internal and external stakeholders.</p> <p>There will be public consultation on the plans for the new school. Ward Cllr consultation</p>	<p>Emma Everitt Capital Projects and Assets Officer Tel: 01733 863660 Email: emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>10. Paston Reserve Secondary School - New build project - KEY/15MAY17/05 Authorise the Director People and Communities to approve the construction of a new secondary school at the Paston Reserve site up to the value of £xm. Authorise the Director to award the design and build contract. Authorise the Director to enter into the 125 year lease of the school site with the Academy Trust.</p>	<p>Leader of the Council and Member and Deputy Mayor of the Cambridgeshire and Peterborough Combined Authority</p>	<p>July 2018</p>	<p>Children and Education Scrutiny Committee</p>	<p>Gunthorpe</p>	<p>Relevant internal and external stakeholders.</p> <p>There will be a public consultation on the plans for the new school. Ward Cllr consultation.</p>	<p>Emma Everitt Capital Projects and Assets Officer Tel: 01733 863660 Email: emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>School Organisation Plan 2012-17. EFA Contractors Framework Guidance. Guidance for LAs seeking to deliver free school projects</p>

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<p>11. Approval to award places on the Pseudo DPS for Residential Care Providers - KEY/29MAY17/04 Provide permission for the Council to enter into contractual arrangements with Residential Care Providers following the publication of a PIN notice inviting providers to submit prices and sign up to the Council's Residential Care Terms and Conditions. This ensures compliance with the Public Procurement Regulations 2015 and the Care Act 2014</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>January 2018</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Helene Carr, Head of Commissioning Social Care Tel: 01733 863901, Email: Helene.carr@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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12.	Woodston Expansion – KEY/26JUNE17/01 Award of Contract for the expansion of Woodston Primary School to accommodate an additional 210 children	Councillor Lynne Ayres, Cabinet Member for Education, Skills and University	January 2018 Children and Education Scrutiny Committee	Fletton & Woodston	Relevant internal and external stakeholders. Public consultation to be held July 2017	Sharon Bishop, Capital Projects & Assets Officer, Tel: 01733 863997, Email: sharon.bishop@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. School Organisational Plan 2015 - 2020
13.	Approval of Sharing Officers between Peterborough City Council & Other Local Authorities - KEY/10JUL17/01 Under s113 of the 1972 Local Government Act a Council can place officers at the disposal of another Council. The Council is currently in the process of establishing a shared management team for People & Communities with Cambridgeshire County Council which may result in one or more officers of the City Council being shared across both Councils.	Councillor Seaton, Cabinet Member for Resources	January 2018 Growth, Environment and Resources Scrutiny Committee	All	Relevant internal and external stakeholders. Officers affected, Trades Unions, Employment Committee, Members of both Councils	Paul Smith HR Advisor Tel: 01733863629 Email: paul.smith2@Peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. Consultation document and reports to Employment Committee setting out rationale and proposals

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14.	Award of Contract - Social Care Platform - KEY/24JULY17/01 To approve the award of a contract to develop and implement a technology platform that would sit across the current adult and children's social care IT systems	Councillor David Seaton Cabinet Member for Resources	January 2018 Growth, Environment & Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders. N/A	Peter Carpenter, Service Director – Financial Services 01733 384564 Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

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15.	Award of Contract - Social Care e-marketplace – KEY/24JULY17/02 To approve the awarding of a contract to provide a social care e-marketplace IT system	Councillor David Seaton Cabinet Member for Resources	January 2018 Growth, Environment & Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders. N/A	Peter Carpenter, Service Director – Financial Services 01733 384564 Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

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16.	Award of Contract - Social Care Operating Model – KEY/24JULY17/05 To approve the awarding of a contract to develop a social care operating model	Councillor David Seaton Cabinet Member for Resources	January 2018 Growth, Environment & Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders. N/A	Peter Carpenter, Service Director – Financial Services 01733 384564 Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

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17.	Acquisition of Regeneration Site – KEY/24JULY17/06 To approve the acquisition of a local regeneration site.	Councillor David Seaton Cabinet Member for Resources	January 2018 Growth, Environment & Resources Scrutiny Committee	Central	Relevant Internal and External Stakeholders.	Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

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<p>18. Academy Conversion (Jack Hunt Group) of Jack Hunt School – KEY/07AUG17/02 To approve the closure of a maintained school and authorise the execution and completion of a Commercial Transfer Agreement with the Academy Trust and the grant of a 125 year lease of the land</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>January 2018</p>	<p>Children and Education Scrutiny Committee</p>	<p>Ravensthorpe</p>	<p>Relevant internal and external stakeholders. Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Sharon Bishop Capital Projects and Assets Officer, Tel No.01733 863997 sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>19. Academy Conversion (Jack Hunt Group) of Middleton Primary School – KEY/07AUG17/03 Conversion of a maintained primary school to an Academy. To authorise the execution and completion of a Commercial Transfer Agreement (CTA) between the Council and the Academy trust and to authorise the grant of a 125 year lease to the Academy Trust</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>January 2018</p>	<p>Children and Education Scrutiny Committee</p>	<p>Bretton</p>	<p>Relevant internal and external stakeholders. Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Sharon Bishop Capital Projects and Assets Officer, Tel No.01733 863997 sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>20. Academy Conversion (Jack Hunt Group) of Longthorpe Primary School – KEY/07AUG17/04 Academy conversion of maintained primary school. To authorise the execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust and to authorise a 125 year lease to the Academy Trust.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>January 2018</p>	<p>Children and Education Scrutiny Committee</p>	<p>West</p>	<p>Relevant internal and external stakeholders. Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Sharon Bishop Capital Projects and Assets Officer, Tel. No: 01733 863997 sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>21. Academy Conversion (Jack Hunt Group) of Thorpe Primary School – KEY/07AUG17/05 Academy conversion of maintained primary school. To authorise the execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust and to authorise a 125 year lease to the Academy Trust.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>January 2018</p>	<p>Children and Education Scrutiny Committee</p>	<p>Ravensthorpe</p>	<p>Relevant internal and external stakeholders. Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Sharon Bishop Capital Projects and Assets Officer, Tel No: 01733 863997 sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>22. Academy Conversion (Jack Hunt Group) of Ravensthorpe Primary School – KEY/07AUG17/06 Academy conversion of maintained primary school. The execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust. The authorisation of a 125 year lease to the Academy Trust.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>January 2018</p>	<p>Children and Education Scrutiny Committee</p>	<p>Ravensthorpe</p>	<p>Relevant internal and external stakeholders. Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Emma Everitt Email:emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>23. Replacement Social Care System For Adult Social Care – KEY/21AUG17/01 Approval for purchase and implementation of replacement social care system for adult social care.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>January 2018</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Caroline Townsend, Programme Manager, Tel. No: 07920 160512, Email:caroline.townsend@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>24. Approval of Entering Into Contracts With Residential and Nursing Home Providers In Accordance With Service User Choice of Home Via The Pseudo Dynamic Purchasing System as recommended by the PCC Legal Department – KEY/21AUG17/02 The Pseudo DPS will be opened for 4 years. PCC needs to be able to call off the selected list as/when required for the entire 4 year period that PSEUDO DPS is opened.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>January 2018</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders. ADASS Eastern Region</p>	<p>Helene Carr, Head of Commissioning Social Care Tel:01733 863901, Email: helene.carr@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
<p>25. Award of Insurance Contract – KEY/18SEP17/01 Evaluation of insurance tenders received to be reviewed and award of contract to be made.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>23 February 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders. None.</p>	<p>Steve Crabtree, Chief Internal Auditor, 01733 384557, steve.crabtree@Peterborough.gov.uk</p>	<p>Evaluation of insurance tender submissions prepared by the Council's brokers, JLT.</p>

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<p>26. Continuation of Housing Renewal Policy grants through the Care & Repair Agency – KEY/18SEP17/02 Permission is sought to continue to use the current tendering processes for non framework works funded through Repairs Assistance Grants and Disabled Facility Grants. A full procurement process is being undertaken to introduce frameworks for all of this work which is aimed to be in place by the 1st May 2018. This interim arrangement will allow the capital programme to be continued</p>	<p>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</p>	<p>January 2018</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders. CMDN published on website</p>	<p>Sharon Malia Housing Programmes Manager sharon.malia@peterborough.gov.uk</p>	<p>None</p>

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<p>27. Award of contract for the expansion and partial remodelling of Ken Stimpson Community School – KEY/18SEP17/03 The intention is to expand the school by 2 forms of entry (300 additional pupils plus 150 sixth form) to meet the growing need for secondary school places. A new building block is planned on the site with an extension to the dining hall and minor remodelling to an adjacent building. As part of the remodelling the on site library will be demolished - following its relocation to a suitable site close by.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>February 2018</p>	<p>Children and Education Scrutiny Committee</p>	<p>Werrington</p>	<p>Relevant internal and external stakeholders.</p> <p>Consultation will include: Senior School Management team, Sport England, local residents and the Department For Education</p>	<p>Stuart Macdonald. Schools Infrastructure . 07715 802 489. stuart.macdonald@peterborough.gov.uk</p>	<p>School Organisation Plan 2015 -2022</p>

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<p>28. Approval of Contract of Generalist Advice Services – KEY/16OCT17/04 To approve the contract to deliver general advice services to clients requiring help particularly around welfare benefits, debt and money management.</p>	<p>Councillor Seaton, Cabinet Member for Resources</p>	<p>March 2018</p>	<p>Adults and Communities</p>	<p>City wide service provision</p>	<p>Relevant internal and external stakeholders.</p> <p>Voluntary sector advice agencies consulted in service design. Market testing of providers has also taken place.</p>	<p>Ian Phillips, Senior Policy Manager ian.phillips@peterborough.gov.uk 863849</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
<p>29. Entering into a Section 75 with Cambridge County Council – KEY/13NOV17/01 Entering into a Section 75 with Cambridge County Council for the provision of joint commissioning of a Recovery and inclusion tender</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>January 2018</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Legal and Finance departments</p>	<p>Janet Warren, Assistant Commissioner, 01733 863865, janet.warren@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

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30.	ICT Infrastructure works for Fletton Quays – KEY/13NOV17/02 To agree to the procurement of ICT infrastructure works for Fletton Quays	Councillor David Seaton, Cabinet Member for Resources	January 2018	Growth, Environment & Resources Scrutiny Committee	N/A	Relevant internal and external stakeholders	Jane McDaid, Head of Property Jane.mcdaid@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).

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<p>31. Extension to the Public Health Contract (Cambridgeshire and Peterborough NHS Foundation Trust) - KEY/11DEC17/01 This decision is to seek permission to enter into a new Section 75 Agreement with CPFT for delivery of School Nursing services, at the value of £759,000 per annum for one year from 1 April 2018 to 31 March 2019.</p>	<p>Councillor Lamb, Cabinet Member for Public Health</p>	<p>January 2018</p>	<p>Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Partners have been in continued discussions and have reviewed and agreed the specification, financial investment, aims and outcomes of the service, and monitoring arrangements, which form part of this agreement. Wider consultations have been held across Peterborough and Cambridgeshire on how this service will operate within the 0-19 Healthy Child Programme procurement.</p>	<p>Amy Hall, Assistant Commissioner, 01733 863 687, amy.hall@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

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32. Allocation of grant to provide 29 affordable homes at a site on Midland Road - KEY/11DEC17/02 To approve the allocation of grant to provide affordable homes	Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development	January 2018	Growth, Environment and Resources Scrutiny Committee	Central Ward	Relevant internal and external stakeholders. None - Ward Cllrs for Central Ward will be consulted	Anne Keogh Housing and Strategic Planning Manager tel: 01733 863815 anne.keogh1@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
33. Expansion and Remodelling of Marshfields School – KEY/11DEC17/03 To approve the proposed expansion and remodelling of Marshfields school	Councillor Lynne Ayres, Cabinet Member for Education, Skills and University	January 2018	Children and Education Scrutiny Committee	Dogsthorpe Ward	Relevant internal and external stakeholders. Public Consultation Meeting	Sharon Bishop, Capital Projects & Assets Officer Sharon.bishop@peterborough.gov.uk	School Organisational Plan

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34.	Disposal of freehold in North West of the City – KEY/11DEC17/05 To delegate authority to the Corporate Director of Growth and Regeneration to sell the property	Councillor David Seaton Cabinet Member for Resources	January 2018 Growth, Environment and Resources Scrutiny Committee	Ravensthorpe	Relevant internal and external stakeholders	Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

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<p>35. Purchase of land and building in the centre of Peterborough – KEY/11DEC17/06 To delegate authority to the Corporate Director of Growth and Regeneration to purchase the property</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>January 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

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36.	Disposal of freehold in Centre of the City – KEY/11DEC17/07 To delegate authority to the Corporate Director of Growth and Regeneration to sell the property	Councillor David Seaton Cabinet Member for Resources	January 2018	Growth, Environment and Resources Scrutiny Committee	Central	Relevant internal and external stakeholders	Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

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<p>37.</p>	<p>Purchase of building in the centre of Peterborough – KEY/11DEC17/08 To delegate authority to the Corporate Director of Growth and Regeneration to purchase the property</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>January 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

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38.	Purchase of land to the east of the city - KEY/25DEC17/02 Delegate authority to the Corporate Director of Growth and Regeneration to purchase the property.	Cabinet Member for Resources, Councillor Seaton	January 2018	Growth, Environment and Resources Scrutiny Committee	East	Relevant internal and external stakeholders.	Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

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39.	A605 Whittlesey Access Phase 2 - Stanground Access - KEY/25DEC17/03 To approve the design and construction of the A605 Stanground East Junction Improvements for the financial year of 2017/18 - 2018-19 and authorise the associated package of work to be issued to Skanska Construction UK Limited under the Council's existing agreement with SKANSKA dated 18th September 2013 (the Highways Services Agreement).	Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development	January 2018	Growth, Environment and Resources Scrutiny Committee	Stanground South	Relevant internal and external stakeholders. The scheme is included in the fourth Local Transport Plan. Further consultation will be undertaken during the design process, including ward Councillors.	Lewis Banks, Principal Sustainable Transport Planning Officer. Tel: 01733 317465, Email: lewis.banks@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. Fourth Local Transport Plan: www.peterborough.gov.uk /ltp National Productivity Investment Fund for the Local Road Network Application Form: https://www.peterborough.gov.uk/upload/www.peterborough.gov.uk/residents/transport-and-streets/A605Application.pdf?inline=true

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
<p>40. Approval of funding allocation for the improvement to open spaces in the CAN Do area of the city as part of the capital regeneration programme for the area - KEY/25DEC17/04 Improvement to open spaces in the CAN Do area of the city as part of the capital regeneration programme for the area</p>	Councillor Eisey, Cabinet Member for Waste and Street Scene	January 2018	Growth, Environment and Resources Scrutiny Committee	Central, North & Park wards	<p>Relevant internal and external stakeholders.</p> <p>Community engagement with local residents, businesses & partner organisations</p>	<p>Cate Harding, Community Capacity Manager.</p> <p>Tel: 01733 317497. Email: Cate.harding@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Budget allocation in MTFP 2017/18</p>
<p>41. Approval of funding allocation for community facility improvements in the CAN Do area of the city as part of the capital Regeneration Programme for the area - KEY/25DEC17/05 community facility improvements in the CAN Do area of the city as part of the capital Regeneration Programme for the area</p>	Councillor Seaton, Cabinet Member for Resources	January 2018	Growth, Environment and Resources Scrutiny Committee	Central, North & Park wards	<p>Relevant internal and external stakeholders.</p> <p>Community engagement with residents, groups, businesses and partner organisations</p>	<p>Cate Harding, Community Capacity Manager.</p> <p>Tel: 01733 317497. Email: cate.harding@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Budget allocation of £4m in MTFP 2017/8</p>

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
<p>42. Approval of funding allocation for the public realm improvements within the CAN Do area of the city as part of the capital regeneration programme for the area - KEY/25DEC17/06 public realm improvements within the CAN Do area</p>	<p>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</p>	<p>January 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central, North & Park wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Community engagement with local residents, groups, businesses and partner agencies</p>	<p>Cate Harding, Community Capacity Manager.</p> <p>Tel: 01733 317497. Email: cate.harding@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Budget allocation £3m in MTFP 2017/18</p>
<p>43. Procurement of housing for vulnerable people – KEY/08JAN18/02 To approve the borrowing and investment of £2m for the procurement of a number of properties for housing for vulnerable people.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health (in consultation with Cabinet Member for Resources)</p>	<p>8 January 2018</p>	<p>Adult and Communities Scrutiny Committee</p>	<p>N/A</p>	<p>Relevant internal and external stakeholders.</p> <p>Completed as part of approval of Better Care Fund application</p>	<p>Oliver Hayward, Email: oliver.hayward@peterborough.gov.uk Tel: 01733 863910</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>	
44	Approval of the Transport Programme of Capital Works.- KEY/5FEB18/01 To Approve The Transport Programme Of Capital Works For The 2018/19 - 2020/21 Financial Years	Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development	February 2018	Growth, Environment and Resources	All	Relevant internal and external stakeholders	Lewis Banks, Principal Transport Planning Officer, 01733 317465, Lewis.Banks@peterborough.gov.uk	Peterborough Local Transport Plan 4 (2016 – 2021) http://www.peterborough.gov.uk/ltp
45	Housing Related Support Grant Agreements 2018/2019 – KEY/5FEB18/02 A decision is required to award specific grants for the funding of Housing Related Support, which will be funded through the Housing Related Support (formerly Supporting People) Programme for the period 1st April 2018 to 31st March 2019	Councillor Seaton, Cabinet Member for Resources	31st March 2018	Adults and Communities Scrutiny Committee	N/A	All existing providers of HRS will be consulted	Sharon Malia, Housing Programmes Manager, Tel: 01733 863764 sharon.malia@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

KEY DECISIONS TO BE TAKEN IN PRIVATE

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
NONE							

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

NON-KEY DECISIONS

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Healthy Workplace - Decision required is for Peterborough City Council to enter into an agreement with Cambridgeshire County Council to jointly commission a Healthy Workplace programme to be delivered across Peterborough and Cambridgeshire from 01 April 2018. The proposed contract will be for three years with an option to extend by a further two years. The total contract value over a five year period would be £350,000. The Peterborough City Council contribution to this total over a five year period would be £125,000.</p>	<p>Councillor Lamb, Cabinet Member for Public Health</p>	<p>5 March 2018</p>	<p>Health Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p> <p>A market testing exercise has been undertaken.</p>	<p>Julian Base Head of Healthy Living</p> <p>Tel: 01733 207180 Email: julian.base@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Grant funding for voluntary organisations – To provide funding for voluntary organisations in Peterborough to carry out essential support for vulnerable people, particularly in relation to welfare benefits assistance and other crisis support.</p>	<p>Councillor Seaton, Cabinet Member for Resources</p>	<p>31 March 2018</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>N/A</p>	<p>Relevant internal and external stakeholders.</p>	<p>Ian Phillips Social Inclusion Manager</p> <p>Tel: 01733 863849 Email: Ian.Phillips@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

PREVIOUSLY ADVERTISED DECISIONS

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>1. Vivacity Funding – To fund Vivacity £1278 until March 2017 (via DWP grant funding) to provide digital support for UC claimants to make benefit claims online at Central Library.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>January 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Ian Phillips Social Inclusion Manager Tel: 01733 863849 ian.phillips@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Service Specification and SLA to jointly commission with Cambridgeshire County Council</p>

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2.	Vivacity Premier Fitness Invest to Save Scheme - To authorise investment in developing Vivacity Premier Fitness on an invest to save basis	Councillor David Seaton Cabinet Member for Resources	January 2018	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders.	Peter Carpenter, Service Director – Financial Services Tel: 01733 384564 Email: Peter.carpenter@pe terborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

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3.	Delivery of the Council's Capital Receipt Programme through the sale of Welland House, Dogsthorpe - To authorise the sale of Welland House, Dogsthorpe	Councillor David Seaton Cabinet Member for Resources	January 2018	Growth, Environment & Resources Scrutiny Committee	Dogsthorpe Councillors: Ash, Saltmarsh, Sharp	Relevant internal and external stakeholders.	David Gray Capital Projects Officer Tel: 01733 384531 Email: david.gray@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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4.	<p>Proposal for Loan of Senior Management Staff Under Joint Arrangements</p> <p>– To approve a sharing agreement for senior management staff.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>January 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Fiona McMillan Interim Director of Law and Governance Tel: 01733 452361 Fiona.McMillan@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
5.	<p>Funding of Information, Advice and Guidance services within the voluntary sector -</p> <p>To authorise award of grants.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>January 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders</p>	<p>Ian Phillips Senior Policy Manager Tel: 01733 863849 Email: ian.phillips@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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6.	<p>Daily cleanse around Gladstone Street and nearby streets - Daily mechanical cleanse in the area focused around Gladstone Street and other nearby streets. This will encompass a mechanical sweeper and operative.</p>	<p>Councillor Elsey, Cabinet Member for Waste and Street Scene</p>	<p>January 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>Central Ward Cllrs Hussain, Amjad Iqbal, Jamil</p>	<p>Relevant internal and external stakeholders.</p> <p>Cross party task and finish group report which went to the Growth, Environment and Resources Scrutiny Committee it was also part of the full council decision to implement as part of the budget for 2017-18.</p>	<p>James Collingridge, Amey Partnership Manager, Tel: 01733 864736 Email: james.collingridge@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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7.	A Lengthmans to be deployed on Lincoln Road Millfield - There will be a daily presence along Lincoln Road, the operative will litter pick, empty bins as well as report fly-tips and other environmental issues.	Councillor Elsey, Cabinet Member for Waste and Street Scene	January 2018 Growth, Environment & Resources Scrutiny Committee	Central Ward Cllrs Hussain, Amjad Iqbal, Jamil	Relevant internal and external stakeholders. Cross party task and finish group report which went to the Growth, Environment and Resources Scrutiny Committee and it was also approved at Full Council as part of the 2017-18 Budget.	James Collingridge, Amey Partnership Manager, Tel: 01733 864736 Email: james.collingridge@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
8.	2017/18 VCS grant funding - Award of grant to VCS organisations to provide Information, Advice and Guidance services	Councillor Seaton, Cabinet Member for Resources	January 2018 Adults and Communities Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Ian Phillips Senior Policy Manager Tel: 863849 Email: ian.phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>9. Locally designed and administered business rates relief scheme - The government announced in its spring budget a number of reliefs for businesses including a £300m discretionary sum to be allocated by individual Local authorities based on their own scheme. The government subsequently consulted on this and in April confirmed the scheme would continue and announced individual authority allocations, although there remain some outstanding issues. The decision required will be to approve the scheme of allocation of funds for those ratepayers who have faced high increases in rate bills for 2017/18.</p>	Councillor Seaton, Cabinet Member for Resources	January 2018	Growth, Environment and Resources Scrutiny Committee	All	Relevant Internal and External Stakeholders	Bruce Bainbridge, Finance Manager, 01733 384583, bruce.bainbridge@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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10.	Draft Developers Contribution Supplementary Planning Document (SPD) - To approve the draft Developers Contribution SPD for public consultation	Cabinet	15 January 2018	Growth, Environment and Resources	City Wide	Relevant internal and external stakeholders. This draft document is coming to Cabinet for approval to go out for public consultation	Anne Keogh Housing and Strategic Planning Manager Tel: 01733 863815 anne.keogh1@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

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<p>11. Decision to enter into a Section 76 Agreement for the delivery of integrated Speech and Language Therapy Services.</p> <p>A decision is required to allow the council to renew a Section 76 agreement, to transfer the sum of £250,000 to the CCG, for the delivery of an integrated Paediatric Speech and Language Therapy (SALT) service across Peterborough and Cambridgeshire from 1 April 2018 to 31 March 2019. Following an extensive review of the service in 2016, it was recognised that delivery was often disjointed and fragmented, meaning families were not receiving the best outcomes from the service. As a result of the review a new model has been developed, which focuses of early intervention and accessibility; to maximise efficiency, and in line with the current direction of travel, the model is shared across Peterborough and Cambridgeshire to bring together an integrated model for the two authorities</p>	<p>Councillor Smith, Cabinet Member for Children's Services</p>	<p>N/A</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant Internal and External Stakeholders</p>	<p>Amy Hall Assistant Commissioner Tel: 01733 863687 Email: amy.hall@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>12. Approval of the Preliminary Draft of the Minerals and Waste Local Plan for Public Consultation – Approval of the Preliminary Draft of the Minerals and Waste Local Plan for Public Consultation</p>	Cabinet	26 March 2018	Growth, Environment and Resources Scrutiny Committee	All	<p>Relevant internal and external stakeholders.</p> <p>Public consultation will follow approval by Cabinet</p>	<p>Richard Kay, Head of Sustainable Growth Email: richard.kay@peterborough.gov.uk Tel: 01733 863795</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>13. Authorisation for Peterborough City Council to delegate the discretionary function of providing Housing Related Floating Support services to Cambridgeshire County Council - Peterborough City Council is working in partnership with Cambridgeshire County Council to include the two current Floating Support Services in Peterborough into the procurement of their Multi-Disciplinary Floating Support Service from 1st July 2018. This approach has been agreed by the joint Commissioning Board.</p>	Councillor Seaton, Cabinet Member for Resources	January 2018	Adults and Communities Scrutiny Committee	All	<p>Relevant internal and external stakeholders.</p> <p>Full consultation with the two existing providers of Floating Housing Related Support in Peterborough</p>	<p>Sharon Malia, Housing Programmes Manager Tel 01733 863764 Email: sharon.malia@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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14.	Ability to Budget throughout the year - It is prudent, given the Council's budgetary position, for its governance processes to be amended to allow it to change and update future years budgets, with the associated meetings and scrutiny, throughout the year (a quarterly process).	Cabinet Recommendation to Council	March 2018	Growth, Environment and Resources Scrutiny Committee	All	Relevant internal and external stakeholders.	Peter Carpenter, Service Director - Financial Services Tel: Email:peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
15.	Inclusion of Investment Acquisition Strategy in the Council's Medium Term Financial Strategy (MTFS) - To recommend to Council that the Investment Acquisition Strategy be included in the Medium Term Financial Strategy to enable the Council to acquire investment properties	Cabinet	5 February 2018	Growth, Environment and Resources	N/A	Relevant internal and external stakeholders	Jane.McDaid@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES

None.

DIRECTORATE RESPONSIBILITIES

RESOURCES DEPARTMENT Corporate Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

PEOPLE AND COMMUNITIES DEPARTMENT Corporate Director's Office at Bayard Place, Broadway, PE1 1FB

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

GOVERNANCE DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Legal and Democratic Services

Electoral Services

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Performance and Information (Performance Management, Information Governance, Systems Support Team, Coroner's Office, Freedom of Information)

GROWTH AND REGENERATION DEPARTMENT Corporate Director's Office Stuart House, St Johns Street, Peterborough, PE1 5DD

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads,

Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Corporate Property

PUBLIC HEALTH DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Health Protection, Health Improvements, Healthcare Public Health.

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CHILDREN AND EDUCATION SCRUTINY COMMITTEE WORK PROGRAMME 2017/18

Meeting Date	Item	Indicative Timings	COMMENTS
<p>3 JULY 2017</p> <p><i>Draft Report 9 June</i> <i>Final Report 21 June</i></p>	<p>Appointment of Independent Co-opted Member</p> <p>To agree the appointment of Independent Co-opted Members for 2017/2018.</p> <p>Contact Officer: Paulina Ford</p>		
	<p>Corporate Parenting 6 Monthly Report</p> <p>To scrutinise the Corporate Parenting 6 Monthly Report</p> <p>Contact Officer: Nicola Curley</p>		
	<p>School Organisation Plan 2015 – 2020</p> <p>To scrutinise School Place Planning for the next 5 years and make any recommendations.</p> <p>Contact Officer: Brian Howard</p>		
	<p>Peterborough Reading Strategy – 2017 to 2020</p> <p>To scrutinise and comment on the Draft Peterborough Reading Strategy</p> <p>Contact Officer: Terry Reynolds</p>		<p>Provide a further update at the November meeting.</p>
	<p>Attendance at School – Outcomes 2016</p> <p>To scrutinise school attendance figures and make any recommendations.</p> <p>Contact Officer: Gary Perkins</p>		

Meeting Date	Item	Indicative Timings	COMMENTS
	<p>Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee. Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Review of 2016/17 and Work Programme 2017/18 To review the work undertaken during 2016/17 and to consider the work programme of the Committee for 2017/2018 Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
<p>7 September 2017 <i>Draft Report 15 Aug</i> <i>Final Report 25 Aug</i></p>	<p>Annual Children's Social Care Statutory Complaints Report 2016-17 To comment on and scrutinise the Annual Children's Social Care Statutory Complaints Report 2016-17 and make any recommendations. Contact Officer: Belinda Evans</p>		
	<p>Self-Assessment of Children's Services in Peterborough Contact Officer: Lou Williams</p>		
	<p>Education Review To scrutinise the outcomes of the recent Educational Review Contact: Cabinet Member for Education, Skills and University</p>		<p>Requested by Cllr Lynn Ayres / Cllr Holdich</p>

Meeting Date	Item	Indicative Timings	COMMENTS
	<p>Restructure of Education Services</p> <p>Contact Officer: Gary Perkins</p> <p>Monitoring Scrutiny Recommendations</p> <p>To monitor progress made on recommendations made at the previous meeting.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p> <p>Forward Plan of Executive Decisions</p> <p>That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p> <p>Work Programme 2017/2018</p> <p>To consider the Work Programme for 2017/2018</p>		
<p>9 November 2017 <i>Draft Report 18 Oct</i> <i>Final Report 30 Oct</i></p>	<p>Service Directors Report: Children and Safeguarding</p> <p>To scrutinise the key activities and performance of children's social care and make any recommendations.</p> <p>Contact Officer: Lou Williams</p>		<p>Moved from the March meeting.</p>

Meeting Date	Item	Indicative Timings	COMMENTS
	<p>Children’s Local Safeguarding Board Annual Report</p> <p>To comment on and scrutinise the Children's Local Safeguarding Board Annual Report and make any recommendations.</p> <p>Contact Officer: Joanne Proctor / Dr Russell Wate</p>		
	<p>Peterborough Reading Strategy – 2017 to 2020 Update</p> <p>To scrutinise and comment on the Draft Peterborough Reading Strategy</p> <p>Contact Officer: Terry Reynolds</p>		Requested at 3 July 2017 meeting.
	<p>SEND Reforms and Provision for Children with Special Educational Needs & Additional Needs, including Alternative Education</p> <p>Contact Officer: Sheelagh Sullivan</p>		
	<p>Recommendations Monitoring Report</p> <p>To monitor progress made on recommendations made at the previous meeting.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Forward Plan of Executive Decisions</p> <p>That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		

Meeting Date	Item	Indicative Timings	COMMENTS
	<p>Work Programme 2017/2018 To consider the Work Programme for 2017/2018</p>		
<p>29 November 2017 (Joint Meeting of the Scrutiny Committees)</p>	<p>Budget 2018/19 and Medium Term Financial Strategy to 2027/28 Phase One To scrutinise the Executive's proposals for the Budget 2018/19 and Medium Term Financial Plan 2027/28. Contact Officer: Marion Kelly/Peter Carpenter</p>		
<p>29 January 2018 <i>Draft Report 5 Jan</i> <i>Final Report 17 Jan</i></p>	<p>Success for All Partnership Update To scrutinise the Success for All school improvement strategy and impact on the outcomes of Nursery, Reception, KS1 and KS2. Contact Officer: Gary Perkins</p>		
	<p>Outcomes for Children Aged 5, 7, and 11 Years in 2017 To scrutinise the Early Years, KS1 and KS2 Validated Results Contact Officer: Gary Perkins</p>		
	<p>School Readiness Project Contact Officer: Gary Perkins</p>		

Meeting Date	Item	Indicative Timings	COMMENTS
	<p>Education Review Update Report</p> <p>Contact Officer: Gary Perkins</p>		
	<p>Recommendations Monitoring Report</p> <p>To monitor progress made on recommendations made at the previous meeting.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Forward Plan of Executive Decisions</p> <p>That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Work Programme 2017/2018</p> <p>To consider the Work Programme for 2017/2018</p>		
<p>20 February 2018 (Joint Meeting of the Scrutiny Committees)</p>	<p>Budget 2018/19 and Medium Term Financial Strategy to 2027/28 Phase Two</p> <p>To scrutinise the Executive's proposals for the Budget 2018/98 and Medium Term Financial Plan 2027/28.</p> <p>Contact Officer: Marion Kelly/Peter Carpenter</p>		

Meeting Date	Item	Indicative Timings	COMMENTS
<p>1 March 2018 <i>Draft Report 7 Feb</i> <i>Final Report 19 Feb</i></p>	<p>Key Stage 4 Validated Results To scrutinise the Key Stage 4 Validated Results Contact Officer: Gary Perkins</p>		
	<p>Peterborough Reading Strategy Quarterly Impact Monitoring Report Contact Officer: Gary Perkins</p>		
	<p>Safeguarding Children and Young People at Risk from Child Exploitation, Missing from Home, Education or Care or Neglect Contact Officer: Lou Williams</p>		
	<p>Role of the Regional Schools Commissioner Contact Officer: Gary Perkins</p>		
	<p>Community Education including Apprenticeship Provision To scrutinise the current adult learning provision across the city and make any recommendations. Contact Officer: Pat Carrington</p>		

Meeting Date	Item	Indicative Timings	COMMENTS
	<p>Recommendations Monitoring Report</p> <p>To monitor progress made on recommendations made at the previous meeting.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		If required
	<p>Forward Plan of Executive Decisions</p> <p>That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		

Possible Items for Future Meetings	Contact Officer
<ul style="list-style-type: none"> ● The Peterborough Neglect Strategy and Approaches to Address Neglect in Peterborough ● Development and implementation of Family Safeguarding ● Implementation of the Peterborough Permanency Service ● Impact of Early help and Connecting Families Programmes ● Development and implementation of the Targeted Youth Support Service ● Healthy Child Delivery Model including Child and Adolescent Mental Health Services 	
<ul style="list-style-type: none"> ● Report on progress of schools in respect of OFSTED gradings and information about academisation – one report towards end of financial year? ● Report on impact of School Improvement Board from chair [September or October] ● Apprenticeships, Skills & Impact on Reduction in NEET Figures ● Quality and sufficiency of early years ● Peterborough Reading Strategy Quarterly Impact Monitoring Report <p>Portfolio Progress Reports:</p> <ul style="list-style-type: none"> ● Councillor Lynne Ayres, Cabinet Member for Education ● Councillor Sam Smith, Cabinet Member for Children’s Services 	

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